



Join us in Orlando for the...



58th ANNUAL

LEGISLATIVE CONFERENCE

**Embassy Suites Orlando – Lake Buena Vista South
November 15-16, 2018**

TENTATIVE PROGRAM*

We are planning a variety of informative workshops to help you prepare for the 2019 legislative session. The workshop schedule will be posted to our website and social media as soon as it is available, so check for updates!

Wednesday, November 14

8:30 a.m. - 1:00 p.m.

Research Symposium

Hosted by the League's Center for Municipal Research & Innovation

Additional registration required. Contact Liane Giroux at lgiroux@flcities.com.

1:30 p.m. - 3:30 p.m.

Florida League of Mayors Roundtable

Mayors Only. Separate registration information will be available soon.

3:30 p.m. - 4:45 p.m.

Regional Advocacy Teams Strategic Planning Meeting

4:00 p.m. - 5:00 p.m.

Florida League of Mayors Board of Directors Meeting

5:15 p.m. - 6:15 p.m.

Local/Regional League Officers Meeting

For local/regional league presidents, vice presidents and executive directors

Thursday, November 15

7:30 a.m.

Coffee Service

7:30 a.m. - 5:00 p.m.

Registration Desk Open

8:00 a.m. - 9:00 a.m.

Federal Action Strike Team (FAST) Meeting

8:00 a.m. - 9:00 a.m.

First-Time Attendees' Orientation

9:00 a.m. - 10:00 a.m.

Advocacy Committee Meeting

9:00 a.m. - 10:00 a.m.

Workshop

10:00 a.m. - 12:00 p.m.

Legislative Policy Committee Meetings

- Finance, Taxation and Personnel
- Land Use and Economic Development
- Municipal Administration
- Transportation and Intergovernmental Relations
- Utilities, Natural Resources and Public Works

12:00 p.m. - 1:30 p.m.

Opening Luncheon:

Deconstructing Florida's 2018 Elections

Keynote Speaker: *Dr. Susan MacManus*,
University of South Florida Distinguished
University Professor Emerita and Political
Analyst

1:45 p.m. - 3:00 p.m.

Workshops

3:15 p.m. - 4:30 p.m.

Workshops

4:45 p.m. - 6:00 p.m.

**Florida League of Cities Board of
Directors Meeting**

6:00 p.m. - 7:00 p.m.

Networking Event

Friday, November 16

7:30 a.m. - 9:00 a.m.

Continental Breakfast

7:30 a.m. - 11:00 a.m.

Registration Desk Open

8:45 a.m. - 9:45 a.m.

Legislative Committee Meeting

10:00 a.m. - 11:00 a.m.

Workshop

11:00 a.m. - 11:45 a.m.

Business Session

- Report of Legislative Committee
- Adoption of the 2019 Legislative Action Agenda

1:00 p.m. - 4:45 p.m.

**Continuing Education in Ethics: Have
You Completed Your Hours?**

Florida's municipal elected officers are required to take four specific hours of continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this is a good refresher class.

NOTE: You must be registered for the full conference to attend this session and pre-registration is required. Registration is limited to the first 40 people. See the registration form for details.

**Program Subject to Change*

BE PART OF THE LEAGUE'S LEGISLATIVE PROCESS!

The 58th Annual Legislative Conference will be held **November 15-16, 2018**, at the **Embassy Suites Orlando - Lake Buena Vista South**. The second of the League's annual meetings, this important conference sets our legislative policies and priorities for the upcoming session of the Legislature. Over the course of the two-day meeting, attendees will attend workshops and legislative policy committee meetings. You won't want to miss Dr. Susan MacManus, one of Florida's most respected political analysts, as she deconstructs Florida's monumental elections at the Opening Luncheon on Thursday.

Florida League of Cities President Leo E. Longworth, mayor of the City of Bartow, will preside over the conference where he will officially kick-off and lay the foundation for cities' involvement in the legislative process. Join your municipal colleagues as the state's top issues are discussed and priorities established for the 2019 session. We look forward to seeing you there.

REGISTRATION FEES

The registration fee for this conference is **\$250** per person. This fee covers admission to all conference sessions, continental breakfasts, refreshment breaks and Thursday's luncheon and networking event. No official activities are scheduled for guests or spouses.

MAIL REGISTRATION

To register in advance, fill out the enclosed registration form, attach a check for \$250, and mail it to the League office by **Friday, November 2, 2018**. Your name badge and other information can be picked up at the conference registration desk.

ONLINE REGISTRATION

Visit the League website, ***www.flcities.com***, to access online registration.

If you register online there are two payment options. You can send your registration fees by check to the Florida League of Cities. **(Note: You are not registered until we receive your payment and you will not receive your housing information until your registration is paid.)**

Or, you can simply pay online with your Visa, MasterCard or American Express. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your

conference confirmation immediately via email. Conference confirmations include your registration information, totals and registration number for your reference. Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors. **Please note that payments via credit card may only be made online.**

Questions? Contact Meetings Manager Melanie G. Howe, CAE, CMP, with any questions at ***mhowe@flcities.com*** or via phone at (850) 222-9684.

HOTEL ACCOMMODATIONS

The **Embassy Suites Orlando - Lake Buena Vista South** (located at 4955 Kyngs Heath Road in Kissimmee) is the location for the 2018 Legislative Conference. The reservation cut-off date is **October 23, 2018** and the rate is **\$145/night**, plus \$10 self-parking. Each reservation includes a complimentary cooked-to-order breakfast and an evening reception.

In order to protect our room block for conference registrants, it is our policy that no one will receive housing in-

structions **until we have received your PAID registration**. Once your registration is paid, you will be sent housing instructions via email. **Note:** If you register online but choose to mail in your check, you will not receive your housing information until your registration is **paid**. Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel will sell out, **so please register early!**

DIRECTIONS

1-4 Westbound (From Daytona Beach, Downtown Orlando, Colonial Drive)

Take exit #68 and turn left onto S.R. 535 (S. Apopka/Vineland Road). Travel approximately 3.5 miles then turn right onto Kyngs Heath Road. The hotel is on the right and visible from S.R. 535.

1-4 Eastbound (Coming from Tampa, Clearwater)

Take exit #68 and travel south on S.R. 535 (S. Apopka/Vineland Road). Travel approximately 3.5 miles then turn right onto Kyngs Heath Road. The hotel is on the right and visible from S.R. 535.



2018 LEGISLATIVE CONFERENCE REGISTRATION FORM

Return completed form via mail to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757; or visit the League website, www.flcities.com, to access online registration.

Please type or print information requested.

Fill out a separate form for each registrant.

Name: _____
first middle last

First Name or Nickname: _____
(as you wish it to appear on badge)

Title: _____ Affiliation: _____
(city, county or company)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

First-Time Attendee: Yes No Office Contact Person: _____

ADDITIONAL ACTIVITIES

Please indicate if you will be attending the ethics workshop. NOTE: Do not check the box unless you are sure you will be attending the event.

- Friday, November 16 -**
Continuing Education in Ethics

REMINDERS

Registration fee: \$250. Covers admission to all conference sessions, continental breakfasts, refreshment breaks and Thursday's luncheon and networking event.

Make checks payable to the **Florida League of Cities.**

The advance registration deadline is November 2. After that date, please register on-site.

Complete a separate Conference Registration Form for each delegate. Duplicate this form as needed. Full payment must accompany each registration.

Cancellations must be received and confirmed in writing by **5:00 p.m., Friday, November 2** to receive a refund of registration fees. Refunds will not be issued until after the conference. No refunds will be issued for early departure. **Note: An administrative fee of \$25.00 will be deducted from all refunds.**

Special Needs: If you are physically challenged and require special services, or if you have special dietary needs, please attach a written description of those needs to your registration form.