

2020

The Florida League of Cities is pleased to announce the
12th Annual



FLORIDA

MUNICIPAL ACHIEVEMENT AWARDS

THIS PROGRAM RECOGNIZES INNOVATIONS AND
EXCELLENCE IN MUNICIPAL GOVERNMENT.

The Florida Municipal Achievement Awards Program provides municipalities the opportunity to receive deserved recognition for superior and innovative efforts in three award categories:

City Spirit

**Environmental
Stewardship**

Citizenship



CATEGORIES

CITY SPIRIT AWARD

This award will be given to a city for a specific, single, citywide effort to successfully address a local need.

FLORIDA CITIZENSHIP AWARD

This award focuses on city projects or programs that build stronger, more participative residents. The programs increase civic awareness, education and knowledge, and promote active participation among residents. The programs can be for adults and/or youth.

ENVIRONMENTAL STEWARDSHIP AWARD

This award focuses on city programs that promote conservation, improve and protect environmental conditions, and/or provide environmental education and outreach programs within your city.

AWARD CRITERIA

- 1. Objectives:** What were the program's objectives?
- 2. Implementation:** How were the program's objectives accomplished?
- 3. Outcomes:** Were the desired objectives met? If so, what were the outcomes?

- 4. Measurable:** How did you measure the program's success?
- 5. Innovative:** Why do you feel this program was an innovative way to meet your objectives?
- 6. Adaptable:** Can this program be used as a model for other cities?

INSTRUCTIONS

- Five copies** of the nomination packet must be submitted. All five copies must be placed in **separate folders**.
- Your nomination packet **must** include the nomination form, 1,200-word narrative, 150-word narrative summary, letter of recommendation and supporting materials.
- All narratives should be double-spaced on white 8-1/2" x 11" paper. Please include word counts at the bottom of the page.
- Supportive material, such as newspaper clippings, photographs, etc., is limited to **10** 8-1/2" x 11" pages but can be front and back. Do not include video-tapes, DVDs, CDs or PowerPoint presentations.
- Nominations must be postmarked by **Tuesday, June 30, 2020**. No faxes or emails will be accepted. Mail the five nomination packets to:
Sharon Berrian
Florida League of Cities, Inc.
Attn: Municipal Achievement Awards
301 S. Bronough Street, Suite 300 (32301)
P.O. Box 1757
Tallahassee, FL 32302

NOMINATION PACKET MATERIALS

1. **Nomination Form:** This form is found on the back page of this brochure.
2. **1,200-word Narrative:** In this narrative, answer all the criteria questions listed above.
3. **150-word Narrative:** Summarize your nomination in 150 words or less.
4. **Letter of Recommendation:** Include a letter of recommendation from the mayor, council/ commissioner or manager.
5. **Supporting Materials:** Please include any newspaper articles, data, pictures, etc., that support your narrative.

RULES

1. The Florida Municipal Achievement Awards Program is open to Florida cities, towns and villages that are current members of the Florida League of Cities.
2. A municipality may submit one nomination in each of the following categories: City Spirit, Florida Citizenship and Environmental Stewardship. Each nomination must be for a different project.
3. The programs nominated must have been in effect and operating for a minimum of six months. This rule excludes single-day events such as festivals, parades, city anniversaries etc. Projects that are simply "planned" and not yet executed are not good projects to submit.
4. A municipality that has already won is eligible to submit a new project in the same category after five years. (Please visit floridaleagueofcities.com/about-group/award-programs/florida-municipal-achievement-awards for a list of past winners.)
5. Judges reserve the right to not award a winner in every category.

Winners will be announced in August 2020.

Your nomination will not be judged if your nomination does not meet the instruction and rule requirements.

CHECKLIST

Use the checklist below to make sure the **five** nomination packets are complete. Each nomination packet should include:

- Nomination form.
- Letter of recommendation from the mayor, a councilmember/commissioner or city manager.
- 150-word narrative (with word count).
- 1,200-word narrative (with word count).
- Supporting materials.
- Start date of the project.

Contact Sharon Berrian at sberrian@flcities.com or Eryn Russell at erussell@flcities.com or call 850.222.9684 for more information.

2020 Florida Municipal Achievement Awards Program

NOMINATION FORM

NOMINATIONS MUST BE POSTMARKED BY TUESDAY, JUNE 30, 2020

Category (Please check one.) *See Award Criteria for more information. Please print or type.*

A city may submit one nomination in each category; however, each nomination must be for a different project and contain its own nomination form. Please include this nomination form with each of the five copies of your nomination.

CITY SPIRIT AWARD

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

FLORIDA CITIZENSHIP AWARD

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

ENVIRONMENTAL STEWARDSHIP AWARD

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

Contact Person (Please print or type.)

The contact person below may be listed in any League-developed publication and must be an elected city official or city staff person.)

Name _____

Title _____

Government _____

Address _____

Telephone Number _____ Fax _____

Email Address _____

Contact Sharon Berrian at 850.701.3660 or sberrian@flcities.com for more information.