

Vale of Paradise



City of Valparaiso, Florida Financial Statements September 30, 2018

**CITY OF VALPARAISO, FLORIDA
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FOR THE YEAR ENDED SEPTEMBER 30, 2018**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and
Members of the City Commission
City of Valparaiso, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Valparaiso, Florida (the City), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Valparaiso, Florida, as of September 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3-8, the budgetary comparison information on pages 63-65, and the schedules related to the pension liabilities, contributions, and investment returns on pages 66-73, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 21, 2019, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Warren Averett, LLC

Fort Walton Beach, Florida

May 21, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion and analysis (MD&A) of the City of Valparaiso, Florida's (the City) financial performance provides an overview of financial activity, identifies changes in financial position, and assists the reader in focusing on significant financial issues for the fiscal year ended September 30, 2018. The MD&A provides summary level financial information; therefore, it should be read in conjunction with the accompanying financial statements.

FINANCIAL HIGHLIGHTS

- Total assets decreased by \$248,169.
- Net position decreased by \$22,812.
- Total revenues increased by 6.0%, or \$440,664, and total expenses increased by 9.7%, or \$691,531. The primary causes for the increase in revenues were an increase in property taxes and an increase in charges for services. The largest contributing factors to the overall increase in expenses were increases in City-wide payroll costs and operating and maintenance costs for the water and sewer system.

USING THE ANNUAL REPORT

This annual report consists of a series of financial statements, prepared in accordance with the Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, as amended by Statement No. 37. The statement of net position and the statement of activities (on pages 9-10) provide information about the activities of the City as a whole and present a longer-term view of the City's finances. Fund financial statements start on page 11. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's funds. The remaining statements provide financial information about activities for which the City acts solely as a trustee or agent for the benefit of those outside of the government.

REPORTING THE CITY AS A WHOLE

Government-Wide Financial Statements

Our analysis of the City as a whole begins on page 5. One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The statement of net position and the statement of activities report information about the City as a whole and about its activities in a way that helps answer that question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's net position and changes in them. You can think of the City's net position – the difference between assets and liabilities – as one way to measure the City's financial health, or financial position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the City's property tax base and the condition of the City's roads, to assess the overall health of the City.

In the statement of net position and the statement of activities, we divide the City into two kinds of activities:

- **Governmental activities** – Most of the City's basic services are reported here, including the police, fire, public works, cemetery, library, parks, and general administration. Taxes and intergovernmental revenues finance most of these activities.
- **Business-type activities** – The City charges fees to customers to help it cover the costs of certain services it provides. The City's utility, communication, and sanitation systems are included here.

REPORTING THE CITY'S FUNDS

Fund Financial Statements

Our analysis of the City's funds begins on page 7. The fund financial statements begin on page 11 and provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law or by bond covenants. However, the City Commission establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The City's two kinds of funds, governmental and proprietary, use different accounting approaches.

- **Governmental funds** – Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds in the reconciliations on pages 12 and 14.
- **Proprietary funds** – When the City charges customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the statement of net position and the statement of activities. In fact, the City's proprietary fund is the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

THE CITY AS TRUSTEE

REPORTING THE CITY'S FIDUCIARY RESPONSIBILITIES

The City is the trustee, or fiduciary, for its employees' pension plan. All of the City's fiduciary activities are reported in a separate statement of fiduciary net position and statement of changes in fiduciary net position on pages 20 and 21.

We exclude these activities from the City's other financial statements because the City cannot use these assets to finance its operations. The City is responsible for ensuring that the assets reported in this fund are used for their intended purpose.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE (GOVERNMENT-WIDE FINANCIAL ANALYSIS)

The following table reflects the net position of the City's governmental activities and business-type activities and is compared to the prior year.

**Table 1
CITY OF VALPARAISO, FLORIDA
STATEMENTS OF NET POSITION
AS OF SEPTEMBER 30, 2018 AND 2017**

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 3,204,809	\$ 3,363,989	\$ 3,911,363	\$ 4,410,461	\$ 7,116,172	\$ 7,774,450
Capital assets, net	4,291,593	4,037,704	4,282,073	4,125,853	8,573,666	8,163,557
Total assets	7,496,402	7,401,693	8,193,436	8,536,314	15,689,838	15,938,007
Deferred outflows of resources	228,243	304,475	30,046	27,435	258,289	331,910
Current liabilities	93,713	109,720	374,310	330,017	468,023	439,737
Other liabilities	1,608,131	1,728,634	3,972,507	4,219,409	5,580,638	5,948,043
Total liabilities	1,701,844	1,838,354	4,346,817	4,549,426	6,048,661	6,387,780
Deferred inflows of resources	270,607	221,849	30,008	38,625	300,615	260,474
Net position						
Net investment in capital assets	2,950,872	3,054,814	868,701	1,002,480	3,819,573	4,057,294
Restricted	806,667	760,563	1,275,460	1,033,586	2,082,127	1,794,149
Unrestricted	1,994,655	1,830,588	1,702,496	1,939,632	3,697,151	3,770,220
Total net position	\$ 5,752,194	\$ 5,645,965	\$ 3,846,657	\$ 3,975,698	\$ 9,598,851	\$ 9,621,663

For more detailed information on the amounts shown in Table 1, see the accompanying statement of net position.

The table below reflects the changes in net position of the City's governmental activities and business-type activities and compares the current and previous fiscal year.

Table 2
CITY OF VALPARAISO, FLORIDA
STATEMENTS OF CHANGES IN NET POSITION
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
REVENUES						
Program revenues						
Charges for services	\$ 609,760	\$ 567,108	\$ 3,938,822	\$ 3,847,954	\$ 4,548,582	\$ 4,415,062
Operating grants and contributions	61,180	60,636	-	-	61,180	60,636
Capital grants and contributions	18,676	3,130	99,100	53,350	117,776	56,480
General revenues						
Property taxes	1,054,938	1,013,404	-	-	1,054,938	1,013,404
Utility service taxes	399,510	365,913	-	-	399,510	365,913
Sales taxes	522,435	496,875	-	-	522,435	496,875
Franchise taxes	348,277	317,524	-	-	348,277	317,524
Intergovernmental, unrestricted	617,691	595,031	-	-	617,691	595,031
Investment earnings	30,152	36,827	38,355	2,930	68,507	39,757
Sales of investments and capital assets	20,610	4,464	-	1,345	20,610	5,809
Miscellaneous	30,066	23,673	45,191	3,935	75,257	27,608
TOTAL REVENUES	3,713,295	3,484,585	4,121,468	3,909,514	7,834,763	7,394,099
EXPENSES						
Primary government						
General government	858,553	840,559	-	-	858,553	840,559
Public safety	1,504,135	1,286,840	-	-	1,504,135	1,286,840
Physical environment	230,024	196,264	-	-	230,024	196,264
Transportation	426,581	378,909	-	-	426,581	378,909
Culture and recreation	548,695	563,872	-	-	548,695	563,872
Debt service interest	39,078	19,925	-	-	39,078	19,925
Business-type activities						
Utility	-	-	1,569,299	1,265,329	1,569,299	1,265,329
Communication	-	-	1,853,857	1,836,283	1,853,857	1,836,283
Sanitation	-	-	827,353	778,063	827,353	778,063
TOTAL EXPENSES	3,607,066	3,286,369	4,250,509	3,879,675	7,857,575	7,166,044
CHANGE IN NET POSITION						
BEFORE TRANSFERS	106,229	198,216	(129,041)	29,839	(22,812)	228,055
Transfers	-	(122,295)	-	122,295	-	-
CHANGE IN NET POSITION	106,229	75,921	(129,041)	152,134	(22,812)	228,055
NET POSITION – BEGINNING	5,645,965	5,570,044	3,975,698	3,823,564	9,621,663	9,393,608
NET POSITION – ENDING	\$ 5,752,194	\$ 5,645,965	\$ 3,846,657	\$ 3,975,698	\$ 9,598,851	\$ 9,621,663

For more detailed information on the amounts shown in Table 2, see the accompanying statement of activities.

The City's total revenues increased by \$440,664 or 6.0% and total expenses increased by \$691,531, or 9.7%. Net position decreased by \$22,812 for fiscal year 2018. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

The City's revenue for governmental activities increased \$228,710, or 6.6%, compared to the prior year. This increase is primarily attributable to an increase in property and sales taxes. Expenses increased \$320,697, or 9.8% from the previous year, primarily related to an increase in public safety payroll costs.

Business-type Activities

Revenues of the City's business-type activities showed an increase of 5.4%, or \$211,954, from the previous fiscal year. This increase is primarily related to an increase in user fees charged for water and sewer services. Expenses increased 9.6%, or \$370,834. The main cause of the increase was an increase in enterprise funds payroll and operation and maintenance costs related to the City's water and sewer system.

THE CITY'S FUNDS

As the City completed the year, its governmental funds (as presented in the balance sheet on page 11) reported a combined fund balance of \$2,267,470, which is \$264,127 lower than last year's total primarily due to expending debt proceeds received at the end of the previous fiscal year for capital projects.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2018, the City had \$8,573,666 invested in capital assets (net of depreciation). This amount represents a net increase (including additions and deductions) of \$410,109, or 5.0%, over the fiscal year 2017 total. See note 4 for additional information. A listing of capital assets of governmental and business-type activities by major category, net of depreciation, for the current and prior year follows:

Table 3
CITY OF VALPARAISO, FLORIDA
CAPITAL ASSETS
(net of depreciation)
AS OF SEPTEMBER 30, 2018 AND 2017

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Land	\$ 455,209	\$ 455,209	\$ 90,603	\$ 90,603	\$ 545,812	\$ 545,812
Construction in process	-	-	138,328	89,250	138,328	89,250
Buildings and improvements	1,028,869	1,059,094	2,018,156	1,996,931	3,047,025	3,056,025
Infrastructure	1,821,364	1,541,992	-	-	1,821,364	1,541,992
Machinery, equipment, and vehicles	986,151	981,409	2,034,986	1,949,069	3,021,137	2,930,478
Total	\$ 4,291,593	\$ 4,037,704	\$ 4,282,073	\$ 4,125,853	\$ 8,573,666	\$ 8,163,557

Debt

At September 30, 2018, the City had \$4,920,275 of bonds outstanding, net of unamortized discounts and premiums, versus \$5,248,514 in the prior year, a decrease of \$396,458, as shown below. The City also had \$284,531 of capital lease obligations versus \$352,750 in the prior year, a decrease of \$68,219.

Table 4
CITY OF VALPARAISO, FLORIDA
LONG-TERM DEBT OUTSTANDING
AS OF SEPTEMBER 30, 2018 AND 2017

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Capital leases	\$ 284,531	\$ 352,750	\$ -	\$ -	\$ 284,531	\$ 352,750
Bonds payable, net	1,056,190	1,130,140	3,864,085	4,118,374	4,920,275	5,248,514
Total	\$ 1,340,721	\$ 1,482,890	\$ 3,864,085	\$ 4,118,374	\$ 5,204,806	\$ 5,601,264

The last payment on the debt is due in fiscal year 2041. The maximum debt service in any one year on this debt is estimated to be \$629,038 in fiscal year 2019.

For additional information on debt, see Note 6 in the accompanying financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Amounts available for appropriation in the fiscal year 2019 General Fund budget are \$3,479,240, which is a decrease from the final fiscal year 2018 budget of \$58,307. The City added no major new programs to the fiscal year 2019 budget.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report was prepared by the City. For questions about this report or additional financial information, contact the City Clerk's Office, 465 Valparaiso Parkway, Valparaiso, Florida 32580.

**CITY OF VALPARAISO, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2018**

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 1,035,722	\$ 654,801	\$ 1,690,523
Investments	371,090	-	371,090
Accounts receivables, net	16,143	219,852	235,995
Internal balances	672,632	(672,632)	-
Due from other governments	96,762	-	96,762
Inventory, at cost	-	59,784	59,784
Prepaid items	80,584	27,277	107,861
Restricted assets			
Cash and cash equivalents	66,870	1,856,593	1,923,463
Capital assets			
Non-depreciable	455,209	228,931	684,140
Depreciable, net	3,836,384	4,053,142	7,889,526
Other assets			
Investment in joint venture	-	1,765,688	1,765,688
Net pension asset	865,006	-	865,006
TOTAL ASSETS	7,496,402	8,193,436	15,689,838
DEFERRED OUTFLOW OF RESOURCES	228,243	30,046	258,289
LIABILITIES			
Accounts payable	42,376	159,501	201,877
Accrued liabilities	26,383	15,022	41,405
Accrued interest	21,380	69,367	90,747
Due to other governments	3,574	-	3,574
Payable from restricted assets			
Customer deposits	-	130,420	130,420
Non-current liabilities			
Due within one year			
Compensated absences	176,550	38,544	215,094
Lease payable	69,365	-	69,365
Bonds payable	91,850	293,150	385,000
Due in more than one year			
Other postemployment benefits (OPEB)	7,864	-	7,864
Net pension liability	82,996	69,878	152,874
Lease payable	215,166	-	215,166
Bonds payable, net	964,340	3,570,935	4,535,275
TOTAL LIABILITIES	1,701,844	4,346,817	6,048,661
DEFERRED INFLOW OF RESOURCES	270,607	30,008	300,615
NET POSITION			
Net investment in capital assets	2,950,872	868,701	3,819,573
Restricted			
Debt service	-	686,015	686,015
Capital projects	46,621	589,445	636,066
Library	11,372	-	11,372
Public safety	8,877	-	8,877
Pensions	739,797	-	739,797
Unrestricted	1,994,655	1,702,496	3,697,151
TOTAL NET POSITION	\$ 5,752,194	\$ 3,846,657	\$ 9,598,851

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

Function/program activities	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total
					Governmental Activities	Business-Type Activities	
Governmental activities							
General government	\$ 858,553	\$ 507,321	\$ -	\$ -	\$ (351,232)	\$ -	\$ (351,232)
Public safety	1,504,135	18,856	-	18,676	(1,466,603)	-	(1,466,603)
Physical environment	230,024	79,986	-	-	(150,038)	-	(150,038)
Transportation	426,581	-	-	-	(426,581)	-	(426,581)
Culture and recreation	548,695	3,597	61,180	-	(483,918)	-	(483,918)
Debt service interest	39,078	-	-	-	(39,078)	-	(39,078)
Total governmental activities	<u>3,607,066</u>	<u>609,760</u>	<u>61,180</u>	<u>18,676</u>	<u>(2,917,450)</u>	<u>-</u>	<u>(2,917,450)</u>
Business-type activities							
Utility	1,569,299	1,404,045	-	99,100	-	(66,154)	(66,154)
Communication	1,853,857	1,741,569	-	-	-	(112,288)	(112,288)
Sanitation	827,353	793,208	-	-	-	(34,145)	(34,145)
Total business-type activities	<u>4,250,509</u>	<u>3,938,822</u>	<u>-</u>	<u>99,100</u>	<u>-</u>	<u>(212,587)</u>	<u>(212,587)</u>
Total primary government	<u>\$ 7,857,575</u>	<u>\$ 4,548,582</u>	<u>\$ 61,180</u>	<u>\$ 117,776</u>	<u>\$ (2,917,450)</u>	<u>\$ (212,587)</u>	<u>\$ (3,130,037)</u>
General revenues							
Taxes							
Property taxes					\$ 1,054,938	\$ -	\$ 1,054,938
Utility service taxes					399,510	-	399,510
Sales taxes					522,435	-	522,435
Franchise taxes					348,277	-	348,277
Intergovernmental, unrestricted					617,691	-	617,691
Investment earnings					30,152	38,355	68,507
Gain on sale of assets					20,610	-	20,610
Miscellaneous					30,066	45,191	75,257
Total general revenues					<u>3,023,679</u>	<u>83,546</u>	<u>3,107,225</u>
CHANGE IN NET POSITION					<u>106,229</u>	<u>(129,041)</u>	<u>(22,812)</u>
NET POSITION AT BEGINNING OF YEAR					<u>5,645,965</u>	<u>3,975,698</u>	<u>9,621,663</u>
NET POSITION AT END OF YEAR					<u>\$ 5,752,194</u>	<u>\$ 3,846,657</u>	<u>\$ 9,598,851</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
GOVERNMENTAL FUNDS
BALANCE SHEET
SEPTEMBER 30, 2018**

	<u>General Fund</u>	<u>Streets Fund</u>	<u>Stormwater Fund</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 644,883	\$ 216,797	\$ 174,042	\$ 1,035,722
Investments	371,090	-	-	371,090
Accounts receivables, net	12,107	-	4,036	16,143
Due from (to) other funds	613,068	40,014	19,550	672,632
Due from other governments	71,451	25,311	-	96,762
Prepaid items	80,584	-	-	80,584
Restricted assets				
Cash and cash equivalents	66,870	-	-	66,870
TOTAL ASSETS	<u>\$ 1,860,053</u>	<u>\$ 282,122</u>	<u>\$ 197,628</u>	<u>\$ 2,339,803</u>
LIABILITIES				
Accounts payable	\$ 40,807	\$ 1,569	\$ -	\$ 42,376
Accrued liabilities	25,167	1,197	19	26,383
Due to other governments	3,574	-	-	3,574
TOTAL LIABILITIES	<u>69,548</u>	<u>2,766</u>	<u>19</u>	<u>72,333</u>
FUND BALANCE				
Nonspendable	80,584	-	-	80,584
Restricted	66,870	-	-	66,870
Committed	169,952	-	197,609	367,561
Assigned	30,566	279,356	-	309,922
Unassigned	1,442,533	-	-	1,442,533
TOTAL FUND BALANCE	<u>1,790,505</u>	<u>279,356</u>	<u>197,609</u>	<u>2,267,470</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,860,053</u>	<u>\$ 282,122</u>	<u>\$ 197,628</u>	<u>\$ 2,339,803</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2018**

Fund balance, total governmental funds (page 11)		\$ 2,267,470
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Governmental non-depreciable assets	455,209	
Governmental depreciable assets	8,982,840	
Less accumulated depreciation	<u>(5,146,456)</u>	4,291,593

Other assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds.

Net pension asset		865,006
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Deferred inflows of resources and deferred outflows of resources related to pensions and other post-employment benefits are not available/receivable or due/payable, respectively, in the current period and therefore are not reported in the governmental funds.

Deferred outflows of resources related to pension plans	228,023	
Deferred inflows of resources related to pension plans	(270,236)	
Deferred outflows of resources related to OPEB plan	220	
Deferred inflows of resources related to OPEB plan	<u>(371)</u>	(42,364)

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Bonds payable	(1,056,190)	
Lease payable	(284,531)	
Accrued interest	(21,380)	
Compensated absences	(176,550)	
Other postemployment benefits (OPEB)	(7,864)	
Net pension liability	<u>(82,996)</u>	(1,629,511)

Net position of governmental activities (page 9)		<u>\$ 5,752,194</u>
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See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>General Fund</u>	<u>Streets Fund</u>	<u>Stormwater Fund</u>	<u>Total Governmental Funds</u>
REVENUES				
Taxes	\$ 1,553,800	\$ 236,619	\$ -	\$ 1,790,419
Permits and fees	449,411	-	-	449,411
Intergovernmental	779,870	115,039	-	894,909
Charges for services	355,226	-	46,953	402,179
Fines and forfeitures	21,011	-	-	21,011
Miscellaneous	170,577	1,686	378	172,641
Total revenues	<u>3,329,895</u>	<u>353,344</u>	<u>47,331</u>	<u>3,730,570</u>
EXPENDITURES				
Current				
General government	812,949	-	-	812,949
Public safety	1,377,975	-	-	1,377,975
Physical environment	192,476	-	20,318	212,794
Transportation	-	245,966	-	245,966
Culture and recreation	466,182	-	-	466,182
Capital outlay	313,529	392,364	-	705,893
Debt service				
Principal and interest	91,761	81,177	-	172,938
Total expenditures	<u>3,254,872</u>	<u>719,507</u>	<u>20,318</u>	<u>3,994,697</u>
REVENUES OVER (UNDER) EXPENDITURES	75,023	(366,163)	27,013	(264,127)
FUND BALANCE AT BEGINNING OF YEAR	<u>1,715,482</u>	<u>645,519</u>	<u>170,596</u>	<u>2,531,597</u>
FUND BALANCE AT END OF YEAR	<u><u>\$ 1,790,505</u></u>	<u><u>\$ 279,356</u></u>	<u><u>\$ 197,609</u></u>	<u><u>\$ 2,267,470</u></u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
GOVERNMENTAL FUNDS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

Net change in fund balance – governmental funds (page 13) \$ (264,127)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures; however, in the statement of activities, the cost of those assets is depreciated/amortized over the estimated useful lives of the assets.

Expenditures for capital assets	705,893	
Disposals of capital assets	(60,810)	
Accumulated depreciation associated with disposals	43,535	
Less current year depreciation	<u>(434,729)</u>	
		253,889

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.

Principal payments on revenue bonds	72,623	
Principal payments on capital leases	68,219	
Bond premium amortization	1,327	
Change in accrued interest on long-term debt	<u>(8,309)</u>	
		133,860

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:

Change in net pension asset (liability)	123,872	
Change in deferred outflows of resources related to pensions	(22,937)	
Change in deferred inflows of resources related to pensions	(101,902)	
Change in long-term compensated absences	(8,411)	
Change in other postemployment benefits liability and related deferred outflows and inflows of resources	<u>(8,015)</u>	
		<u>(17,393)</u>

Change in net position of governmental activities (page 10) \$ 106,229

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION
 SEPTEMBER 30, 2018**

	<u>Utility Fund</u>	<u>Communication Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
ASSETS				
Current assets				
Cash and cash equivalents	\$ 401,986	\$ 40,888	\$ 211,927	\$ 654,801
Accounts receivables, net	146,180	11,118	62,554	219,852
Inventory, at cost	35,487	24,297	-	59,784
Prepaid items	8,313	18,964	-	27,277
Restricted assets				
Cash and cash equivalents	<u>1,414,268</u>	<u>442,325</u>	<u>-</u>	<u>1,856,593</u>
Total current assets	<u>2,006,234</u>	<u>537,592</u>	<u>274,481</u>	<u>2,818,307</u>
Non-current assets				
Capital assets				
Non-depreciable	178,615	50,316	-	228,931
Depreciable, net	<u>2,739,050</u>	<u>905,465</u>	<u>408,627</u>	<u>4,053,142</u>
Total capital assets	<u>2,917,665</u>	<u>955,781</u>	<u>408,627</u>	<u>4,282,073</u>
Other assets				
Investment in joint venture	<u>1,765,688</u>	<u>-</u>	<u>-</u>	<u>1,765,688</u>
Total non-current assets	<u>4,683,353</u>	<u>955,781</u>	<u>408,627</u>	<u>6,047,761</u>
TOTAL ASSETS	<u>6,689,587</u>	<u>1,493,373</u>	<u>683,108</u>	<u>8,866,068</u>
DEFERRED OUTFLOWS OF RESOURCES				
	<u>8,687</u>	<u>8,185</u>	<u>13,174</u>	<u>30,046</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION – CONTINUED
 SEPTEMBER 30, 2018**

	<u>Utility Fund</u>	<u>Communication Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
LIABILITIES				
Current liabilities				
Accounts payable	56,785	85,701	17,015	159,501
Accrued liabilities				
Compensated absences	19,807	12,248	6,489	38,544
Other	7,731	2,898	4,393	15,022
Due to other funds	282,102	390,078	452	672,632
Payable from restricted assets				
Customer deposits	130,420	-	-	130,420
Accrued interest	54,915	14,452	-	69,367
Revenue bonds payable	151,584	141,566	-	293,150
Total current liabilities	<u>703,344</u>	<u>646,943</u>	<u>28,349</u>	<u>1,378,636</u>
Non-current liabilities				
Net pension liability	20,205	19,036	30,637	69,878
Revenue bonds payable, net	2,714,456	856,479	-	3,570,935
Total non-current liabilities	<u>2,734,661</u>	<u>875,515</u>	<u>30,637</u>	<u>3,640,813</u>
TOTAL LIABILITIES	<u>3,438,005</u>	<u>1,522,458</u>	<u>58,986</u>	<u>5,019,449</u>
DEFERRED INFLOWS OF RESOURCES				
	<u>8,677</u>	<u>8,175</u>	<u>13,156</u>	<u>30,008</u>
NET POSITION				
Net investment in capital assets	502,338	(42,264)	408,627	868,701
Restricted				
Debt service	243,690	442,325	-	686,015
System improvements	589,445	-	-	589,445
Unrestricted (deficit)	1,916,119	(429,136)	215,513	1,702,496
TOTAL NET POSITION (DEFICIT)	<u>\$ 3,251,592</u>	<u>\$ (29,075)</u>	<u>\$ 624,140</u>	<u>\$ 3,846,657</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION
 FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Utility Fund</u>	<u>Communication Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
OPERATING REVENUES				
Charges for services	\$ 1,404,045	\$ 1,741,569	\$ 793,208	\$ 3,938,822
OPERATING EXPENSES				
Personal services	378,665	258,719	423,689	1,061,073
Operating	690,914	1,347,917	315,583	2,354,414
Depreciation expense	260,476	215,627	88,081	564,184
Total operating expenses	1,330,055	1,822,263	827,353	3,979,671
OPERATING INCOME (LOSS)	<u>73,990</u>	<u>(80,694)</u>	<u>(34,145)</u>	<u>(40,849)</u>
NON-OPERATING REVENUES (EXPENSES)				
Interest expense	(108,248)	(28,903)	-	(137,151)
Other debt service costs	(22,710)	(2,691)	-	(25,401)
Rental income	26,434	2,051	-	28,485
Equity earnings in joint venture	23,743	-	-	23,743
Interest income	13,939	364	309	14,612
Loss on disposal of assets	(108,286)	-	-	(108,286)
Miscellaneous	14,844	1,862	-	16,706
Total non-operating revenues (expenses)	<u>(160,284)</u>	<u>(27,317)</u>	<u>309</u>	<u>(187,292)</u>
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	<u>(86,294)</u>	<u>(108,011)</u>	<u>(33,836)</u>	<u>(228,141)</u>
CAPITAL CONTRIBUTIONS AND TRANSFERS				
Impact fees	99,100	-	-	99,100
Total capital contributions and transfers	<u>99,100</u>	<u>-</u>	<u>-</u>	<u>99,100</u>
CHANGE IN NET POSITION	12,806	(108,011)	(33,836)	(129,041)
NET POSITION AT BEGINNING OF YEAR	<u>3,238,786</u>	<u>78,936</u>	<u>657,976</u>	<u>3,975,698</u>
NET POSITION AT END OF YEAR	<u>\$ 3,251,592</u>	<u>\$ (29,075)</u>	<u>\$ 624,140</u>	<u>\$ 3,846,657</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Utility Fund</u>	<u>Communication Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers and users	\$ 1,402,587	\$ 1,764,205	\$ 795,993	\$ 3,962,785
Payments to suppliers	(666,377)	(1,353,530)	(314,263)	(2,334,170)
Payments to employees	(369,979)	(253,779)	(439,146)	(1,062,904)
Miscellaneous income	41,277	3,913	-	45,190
Net cash provided by operating activities	<u>407,508</u>	<u>160,809</u>	<u>42,584</u>	<u>610,901</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES				
Change in interfund balances	<u>(456,880)</u>	<u>29,587</u>	<u>27,379</u>	<u>(399,914)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Proceeds from impact fees	99,100	-	-	99,100
Acquisition of capital assets	(743,747)	(35,730)	(49,213)	(828,690)
Principal paid on bonds	(115,529)	(136,847)	-	(252,376)
Interest expense	(91,622)	(30,271)	-	(121,893)
Other debt service costs	(22,910)	(2,691)	-	(25,601)
Net cash used in capital and related financing activities	<u>(874,708)</u>	<u>(205,539)</u>	<u>(49,213)</u>	<u>(1,129,460)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest income	<u>13,939</u>	<u>364</u>	<u>309</u>	<u>14,612</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>(910,141)</u>	<u>(14,779)</u>	<u>21,059</u>	<u>(903,861)</u>
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>2,726,395</u>	<u>497,992</u>	<u>190,868</u>	<u>3,415,255</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 1,816,254</u>	<u>\$ 483,213</u>	<u>\$ 211,927</u>	<u>\$ 2,511,394</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR CONSIST OF				
Current	\$ 401,986	\$ 40,888	\$ 211,927	\$ 654,801
Restricted	1,414,268	442,325	-	1,856,593
TOTAL CASH AND CASH EQUIVALENTS	<u>\$ 1,816,254</u>	<u>\$ 483,213</u>	<u>\$ 211,927</u>	<u>\$ 2,511,394</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS – CONTINUED
 FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Utility Fund</u>	<u>Communication Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES				
Operating income (loss)	\$ 73,990	\$ (80,694)	\$ (34,145)	\$ (40,849)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation	260,476	215,627	88,081	564,184
Miscellaneous revenue	41,277	3,913	-	45,190
Decrease (increase) in assets:				
Accounts receivable, net	(4,308)	22,636	2,785	21,113
Inventory	14,269	(3,190)	-	11,079
Prepaid items	(8,313)	(4,785)	-	(13,098)
Increase in deferred outflows of resources	(754)	(710)	(1,147)	(2,611)
Increase (decrease) in liabilities:				
Accounts payable	18,581	2,362	1,320	22,263
Customer deposits – restricted	2,850	-	-	2,850
Salaries and benefits payable	1,972	(974)	1,013	2,011
Accrued compensated absences	8,647	7,735	(13,535)	2,847
Net pension liability	1,313	1,236	1,990	4,539
Decrease in deferred inflows of resources	(2,492)	(2,347)	(3,778)	(8,617)
Net cash provided by operating activities	<u>\$ 407,508</u>	<u>\$ 160,809</u>	<u>\$ 42,584</u>	<u>\$ 610,901</u>

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
SEPTEMBER 30, 2018**

	Pension Trust Fund
ASSETS	
Cash and cash equivalents	\$ 11,399
Investments, at fair value	
Fixed income mutual funds	903,383
Equity mutual funds	1,935,006
Due from State of Florida	719
Employer receivable	1,712
Plan member receivable	1,142
TOTAL ASSETS	\$ 2,853,361
FIDUCIARY NET POSITION	
Restricted for pensions	\$ 2,853,361

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	Pension Trust Fund
ADDITIONS	
Contributions	
Employer	\$ 17,120
Plan members	11,218
State of Florida	67,603
Total contributions	95,941
Investment income	
Net appreciation (decline) in fair value of investments	195,052
Less investment expense	(5,338)
Net investment income (loss)	189,714
TOTAL ADDITIONS	285,655
DEDUCTIONS	
Pension benefits paid	30,466
Professional services	4,500
Administrative expense	1,000
TOTAL DEDUCTIONS	35,966
CHANGE IN FIDUCIARY NET POSITION	249,689
FIDUCIARY NET POSITION AT BEGINNING OF YEAR	2,603,672
FIDUCIARY NET POSITION AT END OF YEAR	\$ 2,853,361

See notes to the financial statements.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY

Description of the City

The City of Valparaiso, Florida (the City) was incorporated on May 6, 1921 under the provisions of the Laws of Florida, Ch. 9101 (1921). The City operates under a Commission-Mayor form of government and provides the following services: public safety (law enforcement and fire control), streets, utilities, sanitation, health and social services, culture-recreation, public improvements, planning and zoning, and general administrative services.

The basic financial statements of the City have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standards setting body for establishing governmental and financial reporting principles.

The following is a summary of the more significant accounting policies of the City:

The Reporting Entity

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The decision to include, or exclude, a potential component unit in the reporting entity was made by applying the criteria set forth in Government Accounting Standards Board (GASB) Statement 61. The basic, but not the only criterion, for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the City and/or its citizens, or whether the activity is conducted within the geographic boundaries of the City and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the City is able to exercise oversight responsibilities.

Based upon the application of these criteria, the City of Valparaiso Cable Authority, established on June 11, 2007 by Ordinance No. 564 qualifies as a blended component unit and is designated as the Communication Fund in the proprietary funds financial statements. The City does not issue a separate financial statement for this component unit.

Related organizations are those legally separate entities for which the City is responsible for appointing the board members or Trustees and for which the City is not otherwise financially accountable. These organizations are not included in the primary governments' financial statements as they are not considered to be part of the financial reporting entity. There were no entities meeting these criteria.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

Government-Wide and Fund Financial Statements

Government-wide financial statements, including the statement of net position and statement of activities, present information about the City as a whole. These statements include the non-fiduciary financial activity of the primary government.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operations or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the City.

The effects of interfund activity have been eliminated from the government-wide financial statements.

Measurement Focus and Basis of Accounting

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied. When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first and then unrestricted resources, as they are needed.

Fund financial statements are used to account for the general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for un-matured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

Measurement Focus and Basis of Accounting – Continued

Property taxes, franchise taxes, licenses, interest and special assessments are susceptible to accrual. Sales taxes collected and held by the state at year end on behalf of the City are also recognized as revenue. Other receipts and taxes become measurable and available when cash is received by the City and are recognized as revenue at that time. Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

The City's ad valorem taxes are assessed by the Okaloosa County Property Appraiser and collected by the Okaloosa County Tax Collector in accordance with Florida Statutes. The City retains the right and duty to set millage rates. Property taxes are not recorded as receivables at September 30th because, though legally assessed as of January 1, they are not due and payable until after the close of the fiscal year ended the following September 30th.

The following is the current property tax calendar:

Lien Date	January 1, 2018
Levy Date	November 1, 2018
Due Date	November 1, 2018
Delinquent Date	April 1, 2019

One-percent discounts are granted for each month taxes are paid prior to March 2019.

Revenue recognition criteria for property taxes under GASB requires that only property taxes expected to be collected within 60 days of the current period be accrued. Property taxes which are uncollected as of the end of the fiscal year are generally immaterial in amount and highly susceptible to uncollectibility; therefore, they are not recorded as a receivable at the balance sheet date.

Basis of Presentation

The following three broad classifications are used to categorize the fund types used by the City:

Governmental

Governmental funds include the following major funds:

General Fund – the City's primary operating fund. This fund accounts for all financial resources of the general government, except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

Basis of Presentation – Continued

Governmental – Continued

Streets Fund – a special revenue fund used to account for state revenues restricted for the use and expenditures of transportation.

Stormwater Fund – used to account for revenues and expenditures related to storm drainage.

Proprietary

Proprietary funds are accounted for using the economic resources measurement focus and use of the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Proprietary funds include the following major funds:

Utility Fund – used to account for the operations associated with potable water supply, treatment, transmission and distribution services to area residents and the operations associated with sewer collection, treatment and disposal services to area residents.

Sanitation Fund – used to account for the operations associated with sanitation collection and disposal services for the residents of the City.

Communication Fund – used to account for the operating activities of the City's cable television, internet, telephone, and security services.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales of water, sewer, and communication services. Operating expenses for enterprise funds include the cost of sales and service, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Fiduciary

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the City under the terms of a formal trust agreement.

Pension Trust Fund – custodial in nature and does not present results of City operations. Pension Trust Funds have the economic resources measurement focus and are accounted for using the accrual basis of accounting. The Pension Trust Fund accounts for the assets of the City's Police Officers' Retirement Trust Fund and the Firefighters' Retirement Trust Fund.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance

Cash and Cash Equivalents

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term highly liquid investments purchased within three months of maturity.

The City maintains its deposits with banks that are qualified public depositories under Florida law. All deposits are insured by Federal depository insurance and/or collateralized pursuant to Chapter 280, Florida Statutes (the Florida Public Depository Security Act).

Investments

The City's investment policy, in accordance with state statutes, authorizes investments in the following:

- The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Chapter 163.01, Florida Statutes.
- Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- Interest bearing time deposits or savings accounts in qualified public depositories as defined in Section 280.02, Florida Statutes.
- Direct obligations of the U.S. Treasury.
- Obligations of federal agencies and instrumentalities.

The City believes that by adhering to the above deposits and investments policy credit risk and custodial risk will be minimal. The City does not have a policy related to interest rate risk.

The police and firefighters pension trust funds are allowed to invest in corporate stocks and bonds subject to certain limitations. The police and firefighter pension plan investments consist primarily of mutual funds. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. These investments are part of a local government investment pool and therefore, are considered an external investment pool for GASB reporting requirements.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Receivables and Payables

Internal Balances

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “interfund receivables/payables” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “internal balances.”

Advances between funds, if any, are offset by a nonspendable fund balance account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All receivables in governmental funds are shown net of an allowance for uncollectible amounts. At September 30, 2018, gross accounts receivable totaled \$22,812, with an allowance of doubtful accounts of \$6,669.

Services provided, deemed to be at market, or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide columnar presentation.

Enterprise Fund Receivables

Accounts receivable from customers are reported at the outstanding balance due from customers, net of any allowance for doubtful accounts. The City provides for doubtful accounts based on experience and analysis of individual accounts. When the collectability of a receivable becomes questionable, an allowance for doubtful accounts is established. When specific accounts are determined to be uncollectible, they are written off by charging the allowance and crediting the receivable. September 30, 2018, gross accounts receivable totaled \$281,759, with an allowance for doubtful accounts of \$61,907.

Inventories and Prepaid Items

Inventories in proprietary funds consist of expendable supplies held for consumption. They are reported at cost on a first-in, first-out basis or, in instances where cost is not determinable, at an approximate cost based upon current invoice prices. Maintenance and operation supplies are expensed when purchased rather than when consumed.

Payments to vendors that benefit future reporting periods are recorded as prepaid items. Both inventories and prepaid items are similarly reported in government-wide and fund financial statements.

CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Restricted Assets

Certain resources in the following funds are restricted for specific purposes:

General Fund – A police forfeiture fund was established to receive monies and proceeds from sale of confiscated property. Expenditures are made from this fund in accordance with state statutes. A library fund was established to receive donations from private sources to be used for the operating activities of the library. The City collects impact fees for fire protection and development. These funds are restricted for acquisition, expansion, or capital improvement projects for fire protection necessitated by new development in accordance with the City’s Code of Ordinances.

Proprietary Funds – Water and sewer meter deposits received from customers of the water and sewer system are placed in a meter deposit account in the Utility Fund. The money is restricted to use as payment for the final customer bill or returned to the customer upon settlement of final bill.

Certain resources set aside for capital improvements are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. The “project” account is used to segregate bond proceeds for capital improvements in the Utility Fund.

Capital Assets

Capital assets, which include property, plant and equipment and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and a useful life in excess of one year. Such assets meeting these criteria are capitalized at historical cost, if purchased, while others are charged to expense. Donated assets are stated at estimated acquisition value on the date donated.

The City’s infrastructure asset records include only those infrastructure assets categorized during the past ten years. An estimation of infrastructure costs before this period has not been made. The City elected not to retroactively report major infrastructure assets before this time under GASB Statement No. 34. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Major outlays for capital assets and improvements are capitalized in proprietary funds as projects are constructed. Interest incurred during the construction phase of proprietary fund fixed assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Capital Assets – Continued

Capital assets are depreciated using the straight-line method generally over the following estimated useful lives:

Assets	Years
Buildings	40-50 Years
Improvements other than buildings	15-25 Years
Infrastructure	20-50 Years
Vehicles	5-10 Years
Office equipment	5-10 Years
Machinery and equipment	5-15 Years
CATV system	5-15 Years
Water and sewer systems	20-50 Years

Deferred Inflows/Outflows of Resources

In addition to assets, the statement of financial position will report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. See Notes 7 and 8 for additional information on the City's deferred outflows of resources.

In addition to liabilities, the statement of financial position will report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. See Notes 7 and 8 for additional information on the City's deferred inflows of resources.

Compensated Absences

Vested or accumulated leave (annual, personal and sick) that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. All vested or accumulated leave is accrued when incurred in the government-wide and proprietary fund financial statements. In accordance with the provisions of GASB Statement No. 16, *Accounting for Compensated Absences*, no liability is recorded for non-vesting accumulating rights to receive sick pay or personal leave benefits.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Compensated Absences – Continued

The policy of the City for sick leave is that all full-time, permanent employees accrue 80 hours or 10 days per calendar year to a maximum of 240 hours. The policy of the City for vacation leave is that all full-time, permanent employees accrue vacation leave benefits in varying amounts to a maximum of 240 hours depending on length of employment. The estimated liabilities include required salary-related payments. Governmental funds report only matured compensated absences payable to currently terminating employees.

In the government-wide financial statements, compensated absences (i.e., paid absences for employee vacation leave and sick leave) are recorded as liabilities to the extent that it is probable that the benefits will result in termination payments. A liability is reported in the governmental fund financial statements only for the current portion of compensated absences expected to be paid using expendable available resources.

Unearned Revenues

Revenues collected in advance are deferred and recognized as revenue in the period earned.

Long-Term Obligations

Long-term debt and other obligations financed by the proprietary funds are reported as liabilities in the fund and in the government-wide statement of net position. For proprietary fund types, bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount.

Other Postemployment Benefits (OPEB) Liability

For the purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB Plan and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, the plan recognizes benefit payments when due and payable in accordance with the benefit terms.

The City has implemented GASB Statement No. 75, *Accounting and Reporting for Postemployment Benefits Other Than Pensions*, and reported a total OPEB liability of \$7,864, deferred outflows of resources of \$220, and deferred inflows of resources of \$371, as of September 30, 2018. These amounts have been recognized in the government-wide financial statements. Due to the insignificant amounts involved, management has elected not to restate net position due to the implementation of this standard nor provide the detailed footnotes as required by GASB Statement No. 75.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Net Pension Liability

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each plan, and additions to/deductions from the fiduciary net position of each plan have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments (including refunds of employee contributions, if any) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. Administrative costs are financed from each respective fund's investment earnings.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. See Notes 7 and 8 for defined timeframes on the Florida Retirement System/Health Insurance Subsidy and Public Safety Pension Plan, respectively.

Classification of Fund Equity

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications, under GASB No. 54, are comprised of the following:

- *Nonspendable* – includes amounts that are (a) not in spendable form, or (b) legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, for example: inventories, deposits, prepaid items, and advances to other funds.
- *Restricted* – includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.
- *Committed* – includes fund balance amounts that can be used only for the specific purposes that are internally imposed by a formal action (an Ordinance) of the government's highest level of decision making authority (City Commission). Commitments may be changed or lifted only by the City taking the same formal action (an Ordinance) that imposed the constraint initially. Contractual obligations are included to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual obligations.
- *Assigned* – includes spendable fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Intent is expressed by (a) the City Commission or (b) a body (for example: a budget or finance committee) or official to which the City Commission has delegated the authority to assign amounts to be used for specific purposes. The City Commission is the body with authority to assign amounts. This indicates that resources in these funds are, at a minimum, intended to be used for the purposes of that fund.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Classification of Fund Equity – Continued

- *Unassigned* – includes residual positive fund balance within the General Fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.

These classifications reflect not only the nature of funds, but also provide clarity to the level of restriction placed upon fund balance. Fund balance can have different levels of restraint, such as external versus internal compliance requirements. Unassigned fund balance is a residual classification with the General Fund. The General Fund should be the only fund that reports a positive unassigned balance. In all other funds, unassigned is limited to negative residual fund balance. The City does not have a formal fund balance policy.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is generally depleted in the order of restricted, committed, assigned, and unassigned.

Net Position

Net position in the government-wide and propriety funds financial statements are classified as net investment in capital assets, restricted, and unrestricted. These classifications are defined as follows:

- *Net investment in capital assets* – consists of capital assets, including restricted capital assets, net of accumulated depreciation and is reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also should be included in this component of net position. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Instead, that portion of the debt is included in the same net position component as the unspent proceeds.
- *Restricted* – consists of restricted assets, other than capital assets, reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability or if the liability will be liquidated with the restricted assets reported.
- *Unrestricted* – the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The City considers restricted amounts to be spent first when both restricted and unrestricted net position is available.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE CITY –
CONTINUED**

**Assets, Liabilities, Deferred Inflows/Outflows of Resources, and Net Position or Fund Balance
– Continued**

Capital Contributions

Capital contributions in the proprietary funds financial statements arise from grants or outside contributions of resources, such as impact fees, restricted to capital acquisition and construction.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Subsequent events were evaluated from September 30, 2018, through May 21, 2019, which is the date the financial statements were available to be issued.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Annual appropriated budgets are adopted for the General Fund, Streets Fund, Stormwater Fund, and the proprietary funds. The annual budgets for the General Fund, Streets Fund, and Stormwater Fund are adopted using the modified accrual basis of accounting, which is in accordance with U.S. GAAP for governmental fund types. Every appropriation, except an appropriation for a capital expenditure, lapses at the end of the year to the extent it has not been expended or encumbered.

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds on or before October 1 of each year as required by state statute. However, budgets for proprietary funds are not legally required to be reported on and are not included in these financial statements. Budgets are amended through a resolution passed by a majority vote of the City Commission at a publicized meeting. The total revenue(s) and/or expenditure(s) must exceed \$5,000 before the amendment will be considered. All budget amounts presented in the accompanying supplementary information have been adjusted for legally authorized amendments.

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: personnel services, other services and charges, supplies, capital outlay, transfers, and debt service. Expenditures are not to exceed appropriations at the fund level.

CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018

3. CASH AND INVESTMENTS

Deposits

Custodial Credit Risk – It is the City's policy to maintain its deposits only with "Qualified Public Depositories" as defined in Chapter 280, Florida Statutes. The provisions of this statute allow "Qualified Public Depositories" to participate in a multiple financial institution collateral pool to ensure the security for public deposits. All qualified public depositories must place with or in the name of the Chief Financial Officer of the State of Florida, collateral in the amount of the average daily balance of public deposits multiplied by the average monthly balance of public deposits or 125 percent of the average daily balance of public deposits greater than capital. In the event of default by a qualified public depository, excess losses over insurance and collateral will be recovered through assessments to all qualified public depositories of the same type as the depository in default. Under this method, all City deposits, including certificates of deposit, are considered fully insured.

At year-end, the value of the City's deposits was \$3,691,588, all of which was held by qualified public depositories under Chapter 280, Florida Statutes.

Fair Value of Investments

The City measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three tiered fair value hierarchy as follow:

- Level 1 – directly observable, quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These inputs are derived from or corroborated by observable market data through correlation or by other means.
- Level 3 – unobservable inputs used only when relevant Level 1 and Level 2 inputs are unavailable.

The following table presents the investments carried at fair value on September 30, 2018:

	Fair Value	Level 1	Level 2	Level 3
High quality bond funds	\$ 516,338	\$ -	\$ 516,338	\$ -
High yield bond funds	58,177	-	-	58,177
Core plus fixed income funds	490,164	-	-	490,164
Large cap equity funds	1,141,675	-	1,141,675	-
Small to mid cap equity funds	341,974	-	341,974	-
International equity funds	404,670	-	404,670	-
Real estate funds	256,481	-	256,481	-
Total investments measured at fair value	<u>\$ 3,209,479</u>	<u>\$ -</u>	<u>\$ 2,661,138</u>	<u>\$ 548,341</u>

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

3. CASH AND INVESTMENTS – CONTINUED

Investments

As of September 30, 2018, the City's investments consist of those held in the General Fund as well as the pension trust funds. The types of investments, which can be made by the City, are restricted by state statutes, retirement fund plan documents, and other contractual agreements. A description of the requirements and the types of investments allowed can be found in Note 1.

The City has a beneficial interest in shares in a local government investment pool and not the individual securities held within each portfolio. As of September 30, 2018, the asset allocation for the defined benefit plan investment pool was as follows:

Investment Funds	Asset Allocation Percentage
Cash	0.4%
FMIvT Broad Market HQ Bond Fund	14.5%
FMIvT Core Plus Fixed Income Fund	17.2%
FMIvT Large Cap Diversified Equity Fund	32.7%
FMIvT Diversified Small to Mid Cap Equity Fund	12.0%
FMIvT International Blended Equity Fund	14.2%
FMIvT Core Real Estate Fund	9.0%
Total	100.0%

Custodial Credit Risk – For an investment, custodial credit risk is the risk that the City will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. The City is not exposed to custodial credit risk since all of its bank deposits and certificate of deposits are held with qualified public depositories or insured by the federal depository insurance.

Investment in money market, open-end mutual funds, and external investment pools are not subject to custodial credit risk because they are not evidenced by securities that exist in physical or book entry form. The City's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

3. CASH AND INVESTMENTS – CONTINUED

Investments – Continued

Credit Risk – State law limits investments in money market funds and mutual bond funds to funds with the highest credit quality rating from nationally recognized statistical rating organizations. As of September 30, 2018, the City’s investments were rated as follows:

Credit Risk for Investment Pool	
Fixed Income Funds	Fitch Rating
FMIvT Broad Market HQ Bond Fund	AAf / S4
FMIvT Intermediate HQ Bond Fund	AAAf / S3
FMIvT Expanded High Yield Bond Fund	Not Rated
FMIvT Core Plus Fixed Income Fund	Not Rated
Equity Portfolios	
FMIvT HQ Growth Fund	Not Rated
FMIvT Large Cap Diversified Equity Fund	Not Rated
FMIvT Diversified Small to Mid Cap Equity Fund	Not Rated
FMIvT International Blended Equity Fund	Not Rated
FMIvT Core Real Estate Fund	Not Rated

Interest Rate Risk – Interest rate risk exists when there is a possibility that changes in interest rates could adversely affect an investment’s fair value. GASB Statement No. 40 requires that interest rate risk be disclosed using one of the five approved methods. The five methods are: segmented time distribution, specific identification, weighted average maturity (WAM), duration, and simulation mode. Interest rate risk disclosures are required for all debt investments as well as investments in mutual funds, external investment pools, and other pooled investments that do not meet the definition of a 2a7-like pool.

Fixed Income Funds	Interest Rate Risk Information	
	Duration (Effective)	WAM
FMIvT Broad Market HQ Bond Fund	5.00 Years	6.40 Years
FMIvT Intermediate HQ Bond Fund	3.75 Years	4.30 Years
FMIvT Expanded High Yield Bond Fund	3.59 Years	5.81 Years
FMIvT Core Plus Fixed Income Fund	2.13 Years	7.00 Years

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

3. CASH AND INVESTMENTS – CONTINUED

Investments – Continued

A reconciliation of cash and investments as shown on the balance sheet and statement of net position is as follows:

Deposits	\$	3,625,385
Investments		3,209,479
Total	\$	6,834,864
Cash and cash equivalents, primary government	\$	1,690,523
Restricted cash and cash equivalents, primary government		1,923,463
Investments, primary government		371,090
Total primary government		3,985,076
Cash and cash equivalents, fiduciary funds		11,399
Investments, fiduciary funds		2,838,389
Total fiduciary funds		2,849,788
Grand total	\$	6,834,864

Governmental Fund Investments

The City participates in the Florida Municipal Investment Trust administered by the Florida League of Cities Inc. to invest excess cash in its General Fund. The City has a beneficial interest in shares in the local government investment pool and not the individual securities held within each portfolio.

The City's primary government investments at September 30, 2018 are presented below:

		Fair Value
FMIvT Intermediate HQ Bond Fund	\$	51,818
FMIvT Broad Market HQ Bond Fund		51,301
FMIvT Large Cap Diversified Equity Fund		209,794
FMIvT Expanded High Yield Bond Fund		58,177
	\$	371,090

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

3. CASH AND INVESTMENTS – CONTINUED

Governmental Fund Investments – Continued

Interest Rate Risk – Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment is, the greater the sensitivity of its fair value to changes in market interest rates. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the exposure of the City’s debt type investments to this risk, using the segmented time distribution model is illustrated in the table above. In addition, the City chooses to present its exposure to interest rate changes by using the weighted average maturity (WAM) and duration methods. The WAM and duration of the primary government’s investments at September 30, 2018, is presented below.

Fixed Income Funds	Interest Rate Risk Information	
	Duration (Effective)	WAM
FMIvT Broad Market HQ Bond Fund	5.00 Years	6.40 Years
FMIvT Intermediate HQ Bond Fund	3.75 Years	4.30 Years
FMIvT Expanded High Yield Bond Fund	3.59 Years	5.81 Years

Concentration of Credit Risk – Concentration of credit risk is the risk of a loss attributed to the magnitude of a government’s investment in a single issuer. The City’s policy for reducing this risk is to comply with the provisions of Section 218.415, Florida Statutes, which state that investments held should be diversified to the extent practicable to control the risk of loss resulting from overconcentration of assets in a specific maturity, issuer, instrument, dealer, or bank through which financial instruments are bought and sold. All of the City’s investments at September 30, 2018 are with the Florida Municipal Investment Trust and therefore, are not categorized as to concentration of credit risk.

CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018

4. CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases/ Transfers</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets not being depreciated				
Land	\$ 455,209	\$ -	\$ -	\$ 455,209
Capital assets being depreciated				
Buildings and improvements	2,268,139	54,649	(2,000)	2,320,788
Infrastructure	3,542,139	454,973	-	3,997,112
Machinery, equipment, and vehicles	2,527,479	196,271	(58,810)	2,664,940
Total capital assets being depreciated	<u>8,337,757</u>	<u>705,893</u>	<u>(60,810)</u>	<u>8,982,840</u>
Less accumulated depreciation				
Buildings and improvements	(1,209,045)	(84,874)	2,000	(1,291,919)
Infrastructure	(2,000,147)	(175,601)	-	(2,175,748)
Machinery, equipment, and vehicles	(1,546,070)	(174,254)	41,535	(1,678,789)
Total accumulated depreciation	<u>(4,755,262)</u>	<u>(434,729)</u>	<u>43,535</u>	<u>(5,146,456)</u>
Total capital assets being depreciated, net	<u>3,582,495</u>	<u>271,164</u>	<u>(17,275)</u>	<u>3,836,384</u>
Governmental activities, net	<u>\$ 4,037,704</u>	<u>\$ 271,164</u>	<u>\$ (17,275)</u>	<u>\$ 4,291,593</u>
Business-type activities				
Capital assets not being depreciated				
Land	\$ 90,603	\$ -	\$ -	\$ 90,603
Construction in process	89,250	49,078	-	138,328
Total capital assets not being depreciated	<u>179,853</u>	<u>49,078</u>	<u>-</u>	<u>228,931</u>
Capital assets being depreciated				
Buildings and improvements	6,854,417	693,695	(277,367)	7,270,745
Machinery, equipment, and vehicles	4,762,100	85,917	(69,104)	4,778,913
Total capital assets being depreciated	<u>11,616,517</u>	<u>779,612</u>	<u>(346,471)</u>	<u>12,049,658</u>
Less accumulated depreciation				
Buildings and improvements	(4,857,486)	(564,184)	169,081	(5,252,589)
Machinery, equipment, and vehicles	(2,813,031)	-	69,104	(2,743,927)
Total accumulated depreciation	<u>(7,670,517)</u>	<u>(564,184)</u>	<u>238,185</u>	<u>(7,996,516)</u>
Total capital assets being depreciated, net	<u>3,946,000</u>	<u>215,428</u>	<u>(108,286)</u>	<u>4,053,142</u>
Business-type activities, net	<u>\$ 4,125,853</u>	<u>\$ 264,506</u>	<u>\$ (108,286)</u>	<u>\$ 4,282,073</u>

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

4. CAPITAL ASSETS – CONTINUED

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities

General government	\$ 36,348
Public safety	121,655
Physical environment	17,305
Transportation	181,710
Culture and recreation	<u>77,711</u>
Total depreciation/amortization expense – governmental activities	<u><u>\$ 434,729</u></u>

Business-type activities

Utility	\$ 260,476
Communication	215,627
Sanitation	<u>88,081</u>
Total depreciation/amortization expense – business-type activities	<u><u>\$ 564,184</u></u>

5. JOINT VENTURE

A regional sanitary sewer system designed to provide service to residents of Valparaiso, Niceville, and Okaloosa County was completed and placed in service during 1982. During 2012, Okaloosa County transferred its ownership to the City of Niceville, as described in the subsequent paragraph. The project was funded 75% by U.S. Environmental Protection Agency (EPA) grants under provision of Public Law 92-500 and 25% by the local government applicants. The in-service cost of the property, plant and equipment paid for through the initial combined funding of the participants and the EPA was recorded pro-rata on the accounting records of the individual participants. The City's initial portion of property, plant and equipment were accounted for in its Utility Fund; however, all current and future additions related to the regional sanitary sewer system obtained by the City are recorded to the investment in joint venture.

In April 2012, the City of Niceville, Florida and Okaloosa County, Florida entered into an Amendment to the Operational Agreement which resulted in the transfer of Okaloosa County's share of wastewater treatment capacity at the plant to the City of Niceville. As a result of the transfer of capacity, Okaloosa County is no longer a member of the Board and the City of Niceville and Valparaiso are now 80% and 20% owners, respectively. In June 2012, the Board of Directors approved the change of the Board's name from Niceville, Valparaiso, Okaloosa County Regional Sewer Board to Niceville-Valparaiso Regional Sewer Board. In April 2012, the City of Niceville and the City of Valparaiso entered into a memorandum of understanding. As part of this agreement, Niceville agrees that the cost for treatment of non-flow proportional related expenses of the City of Valparaiso will remain the same as if Okaloosa County's wastewater was still being treated at the Board's facility. Niceville will continue to assume responsibility for these additional costs until such time as Niceville's annual flow is equal to the sum of its flow and Okaloosa County's flow for the immediately preceding 12 months once Okaloosa diverts its flow from the Board's facility.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

5. JOINT VENTURE – CONTINUED

The net operating results of the system are accounted for as a joint venture and accounted for under the equity method. The City's investment in joint venture increased \$23,743 for the year ended September 30, 2018. The City's portion of the equity in the joint venture is \$1,765,688 at September 30, 2018.

The system is managed and operated by a separate governing body (Niceville-Valparaiso Regional Sewer Board, Inc.) consisting of four members; two appointed by each of the two participants. The Board is responsible for preparing and approving its own budget. The cost of operations, including additional equipment, inventory purchases, etc. is accounted for, in total, on the books and financial statements of the Board.

The following is a condensed summary of the assets, liabilities and equity, and operating results of the Board's fiscal year ended June 30, 2018. The Regional Sewer Board's audited financial statements can be obtained from the City Clerk's office.

**Summary of Assets, Liabilities, and Net Position
June 30, 2018**

Assets	
Current assets	\$ 1,482,035
Capital assets, net of accumulated depreciation	<u>7,419,672</u>
Total assets	<u><u>\$ 8,901,707</u></u>
Liabilities and net position	
Liabilities	\$ 74,266
Net position	<u>8,827,441</u>
Total liabilities and net position	<u><u>\$ 8,901,707</u></u>

**Summary of Operating Results
For the Year Ended June 30, 2018**

Sewer operating revenues	\$ 2,623,417
Operating expenses	<u>2,577,585</u>
Operating loss	<u>45,832</u>
Non-operating revenues (expenses), net	<u>72,882</u>
Change in net position	<u><u>\$ 118,714</u></u>

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

6. LONG-TERM DEBT

Changes in Long-Term Debt Liabilities

Long-term debt activity for the year ended September 30, 2018, is summarized as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities					
Capital lease payable	\$ 352,750	\$ -	\$ (68,219)	\$ 284,531	\$ 69,365
Bonds payable	1,102,271	-	(72,623)	1,029,648	91,850
Bond premium	27,869	-	(1,327)	26,542	-
Compensated absences	168,139	125,632	(117,221)	176,550	176,550
Total governmental activities	<u>\$ 1,651,029</u>	<u>\$ 125,632</u>	<u>\$ (259,390)</u>	<u>\$ 1,517,271</u>	<u>\$ 337,765</u>
Business-type activities					
Bonds payable	\$ 4,082,729	\$ -	\$ (252,377)	\$ 3,830,352	\$ 293,150
Bond premium	55,458	-	(2,773)	52,685	-
Bond discount	(19,813)	-	861	(18,952)	-
Compensated absences	35,697	27,733	(24,886)	38,544	38,544
Total business-type activities	<u>\$ 4,154,071</u>	<u>\$ 27,733</u>	<u>\$ (279,175)</u>	<u>\$ 3,902,629</u>	<u>\$ 331,694</u>

Description of Long-Term Debt Outstanding

	<u>Current</u>	<u>Long-Term</u>	<u>Total</u>
GOVERNMENTAL ACTIVITIES			
Lease			
\$352,750 capital lease payable, due in semiannual installments of \$74,145 through December 2021, bearing interest at 1.68%, collateralized by a fire truck.	\$ 69,365	\$ 215,166	\$ 284,531
Revenue Bonds			
\$2,405,000 Florida Municipal Loan Council Revenue Bonds, Series 2016, due in annual installments of \$185,000 to \$315,000 through October 2026; interest at 2% to 4%. Issue is pro rated between General Fund, Streets Fund, Communication Fund and Utility Fund. Available non ad valorem revenues from the Communication and Utility Funds are pledged for payment of the bonds. This note was issued to refund two prior bond issues. The original proceeds were used for renovations to the City Hall complex as well as rebuilding a CATV distribution plant and updating technology fiber to the plant.	75,128	454,520	529,648

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

6. LONG-TERM DEBT – CONTINUED

Description of Long-Term Debt Outstanding – Continued

	Current	Long-Term	Total
GOVERNMENTAL ACTIVITIES - CONTINUED			
<i>Revenue Bonds - Continued</i>			
\$1,495,000 Florida Municipal Loan Council Revenue Bonds, Series 2017B, due in annual installments of \$50,000 to \$105,000 through October 2037; interest at 3% to 5%. Issue is prorated between General Fund, Streets Fund, and Utility Fund. Available non ad valorem revenues from the Utility Fund are pledged for payment of the bonds. Proceeds from this bond were used for repaving projects and park improvements in the governmental funds.	\$ 16,722	\$ 483,278	\$ 500,000
Unamortized bond premium	-	26,542	26,542
Total revenue bonds	91,850	964,340	1,056,190
<i>Accrued Compensated Absences</i>			
Total long-term portion of accumulated, vested annual and sick leave for governmental fund types	176,550	-	176,550
TOTAL GOVERNMENTAL ACTIVITIES	\$ 337,765	\$ 1,179,506	\$ 1,517,271
	Current	Long-Term	Total
BUSINESS-TYPE ACTIVITIES			
<i>Revenue Bonds</i>			
\$1,465,000 Florida Municipal Loan Council Revenue Bonds, Series 2010C, due in semi annual installments of \$25,000 to \$85,000 through 2040; interest at 2% to 4.5%. Available non ad valorem revenues from Utility Fund are pledged for payment of the bonds. Proceeds used for the purposes of financing or refinancing the cost of, or receiving reimbursement for the equity in, the construction and renovation to Niceville Valparaiso Okaloosa wastewater treatment (portion of costs allocated to City of Valparaiso, Florida as a member) and other capital improvements to the City of Valparaiso, Florida's sewer system, and for depositing a portion of the proceeds in the amount of \$91,025 into the Reserve Fund.	\$ 35,000	\$ 1,215,000	\$ 1,250,000
Unamortized bond discount	-	(18,952)	(18,952)

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

6. LONG-TERM DEBT – CONTINUED

Description of Long-Term Debt Outstanding – Continued

	Current	Long-Term	Total
BUSINESS-TYPE ACTIVITIES - CONTINUED			
<i>Revenue Bonds - Continued</i>			
<p>\$2,405,000 Florida Municipal Loan Council Revenue Bonds, Series 2016, due in annual installments of \$185,000 to \$315,000 through October 2026; interest at 2% to 4%. Issue is pro rated between General Fund, Streets Fund, Communication Fund and Utility Fund. Available non ad valorem revenues from the Communication and Utility Funds are pledged for payment of the bonds. This note was issued to refund two prior bond issues. The original proceeds were used for renovations to the City Hall complex as well as rebuilding a CATV distribution plant and updating technology fiber to the plant.</p>	224,872	1,360,480	1,585,352
<p>\$1,495,000 Florida Municipal Loan Council Revenue Bonds, Series 2017B, due in annual installments of \$50,000 to \$105,000 through October 2037; interest at 3% to 5%. Issue is prorated between General Fund, Streets Fund, and Utility Fund. Available non ad valorem revenues from the Utility Fund are pledged for payment of the bonds. Proceeds from this bond were used to upgrade water meters and to relocate existing utilities along the Bayou Bridge.</p>	33,278	961,722	995,000
<p>Less unamortized bond premium</p>	-	52,685	52,685
<p>Total revenue bonds</p>	293,150	3,570,935	3,864,085
 <i>Accrued Compensated Absences</i>			
<p>Accumulated, vested annual compensation for Enterprise Funds</p>	\$ 38,544	\$ -	\$ 38,544
<p>TOTAL BUSINESS-TYPE ACTIVITIES</p>	\$ 331,694	\$ 3,570,935	\$ 3,902,629
<p>GRAND TOTAL LONG-TERM DEBT</p>			\$ 5,419,900

The City is required to comply with certain debt covenants under bond agreements. As of September 30, 2018, the City is not aware of any material noncompliance.

Redemption Provisions

Series 2010C Bonds Payable

Optional Redemption: The bonds maturing on or before the October 1, 2020 are not subject to optional redemption prior to maturity. The bonds maturing after October 1, 2020 are subject to redemption at the option of the issuer on or after October 1, 2020 as a whole or in part at any time, in any manner as determined by the trustee in its discretion taking into consideration the maturity of the loan being prepaid by a particular borrower, at the redemption price equal to the principal amount of the bonds to be redeemed, plus accrued interest to the redemption date.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

6. LONG-TERM DEBT – CONTINUED

Redemption Provisions – Continued

Series 2010C Bonds Payable – Continued

Mandatory Redemption: The bonds maturing on October 1, 2032 are subject to mandatory redemption, in part, by lot, at redemption prices equal to 100% of the principal amount thereof plus interest accrued to the redemption date, beginning on October 1, 2024 and on each October 1 thereafter.

Annual Requirements to Amortize Debt Outstanding

The annual requirements to amortize all debt outstanding except accrued and annual leave as of September 30, 2018, are as follows:

Governmental Activities

Year Ending September 30	Capital Leases			Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2019	\$ 69,365	\$ 4,780	\$ 74,145	\$ 91,850	\$ 33,755	\$ 125,605
2020	70,531	3,615	74,146	93,102	30,433	123,535
2021	71,715	2,430	74,145	95,605	26,970	122,575
2022	72,920	1,225	74,145	64,724	24,213	88,937
2023	-	-	-	65,976	21,647	87,623
2024-2028	-	-	-	317,387	75,038	392,425
2029-2033	-	-	-	138,796	38,961	177,757
2034-2038	-	-	-	162,208	14,409	176,617
Total	\$ 284,531	\$ 12,050	\$ 296,581	\$ 1,029,648	\$ 265,426	\$ 1,295,074

Business-Type Activities

Year Ending September 30	Revenue Bonds		
	Principal	Interest	Total
2019	\$ 293,150	\$ 136,138	\$ 429,288
2020	296,898	125,863	422,761
2021	304,395	115,166	419,561
2022	210,276	106,668	316,944
2023	219,024	98,604	317,628
2024-2028	1,052,613	383,592	1,436,205
2029-2033	546,204	247,526	793,730
2034-2038	662,792	128,969	791,761
2039-2043	245,000	18,755	263,755
Total	\$ 3,830,352	\$ 1,361,281	\$ 5,191,633

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

6. LONG-TERM DEBT – CONTINUED

Capital Leases

The cost and accumulated depreciation for capital leases are:

<u>Assets</u>	<u>Governmental Activities</u>	
	<u>General Fund</u>	
Pumper fire truck	\$	426,000
Accumulated depreciation		(74,550)
Assets acquired by lease, net	\$	<u>351,450</u>

7. FLORIDA RETIREMENT SYSTEM

Certain City employees participate in the Florida Retirement System (FRS). As provided by Chapters 121 and 112, Florida Statutes, the FRS provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan (“Pension Plan”) and the Retiree Health Insurance Subsidy (“HIS Plan”). Under Section 121.4501, Florida Statutes, the FRS also provides a defined contribution plan (“Investment Plan”) alternative to the FRS Pension Plan, which is administered by the State Board of Administration (“SBA”). As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Research and Education Section, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or from the website: www.dms.myflorida.com/workforce_operations/retirement/publications.

Pension Plan

Plan Description

The pension plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (“DROP”) for eligible employees.

Benefits Provided

Benefits under the pension plan are computed on the basis of age, average final compensation, and service credit. Regular Class members enrolled before July 1, 2011, who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.60% of their final average compensation based on the five highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

Pension Plan – Continued

Benefits Provided - Continued

Special Risk class members (police and firefighters) enrolled before July 1, 2011, who retire at or after age 55 with at least six years of credited service, or with 25 years of service regardless of age, are entitled to a retirement benefit payable monthly for life, equal to 3.0% of their final average compensation based on the five highest years of salary for each year of credited service.

Senior Management Service class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% of their final average compensation based on the five highest years of salary for each year of credited service.

Elected Officers' class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% (3.33% for judges and justices) of their final average compensation based on the five highest years of salary for each year of credited service.

For pension plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of credited service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for *Regular*, *Senior Management Service*, and *Elected Officers'* class members, and to age 60 or 30 years of service regardless of age for *Special Risk* class members. Also, the final average compensation for all these members will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the pension plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is three percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of three percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by three percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

Pension Plan – Continued

Contributions

Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for each of the prior three years are as follows:

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Regular Class:	8.26%	7.92%	7.52%
Special Risk Class:	24.50%	23.27%	22.57%
Senior Management Class:	24.06%	22.71%	21.77%
DROP:	14.03%	13.26%	12.99%

These employer contribution rates include 1.66% for HIS Plan subsidies for the periods October 1, 2016 through September 30, 2018. The City's contributions, including employee contributions, to the pension plan totaled \$10,967, \$10,722, and \$7,056 for the fiscal years ended September 30, 2018, 2017, and 2016, respectively.

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources

At September 30, 2018, the City reported a liability of \$112,241 for its proportionate share of the pension plan's net pension liability. The City's proportionate share of the net pension liability was based on the City's share of contributions to the FRS relative to the contributions of all participating members. At June 30, 2018, the City's proportionate share was 0.000372639%.

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

Pension Plan – Continued

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources – Continued

For the fiscal year ended September 30, 2018, the City recognized pension expense of \$3,863. In addition the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between expected and actual experience	\$ 9,508	\$ 345
Changes of assumptions	36,675	-
Net difference between projected and actual earnings on pension plan investments	-	8,672
Changes in proportion and differences between City pension plan contributions and proportionate share of contributions	8,551	29,151
City pension plan contributions subsequent to the measurement date	2,889	-
	<u>\$ 57,623</u>	<u>\$ 38,168</u>

A component of deferred outflows of resources related to the pension plan of \$2,889, resulting from City contributions to the plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other components reported as deferred outflows of resources and deferred inflows of resources related to the pension plan, except for changes in the proportion and related differences in the share of contributions, will be recognized in pension expense (income) as follows:

Fiscal Year Ending September 30:	<u>Amount</u>
2019	\$ (986)
2020	1,928
2021	1,320
2022	8,159
2023	5,271
Thereafter	874
	<u>\$ 16,566</u>

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

Pension Plan – Continued

Actuarial Assumptions

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all period included in the measurement:

Inflation	2.60%
Salary increases	3.25%, average, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB tables.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of a 2014 actuarial experience study for the period July 1, 2008 through June 30, 2013.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	2.9%	2.9%	1.8%
Fixed income	18.0%	4.4%	4.3%	4.0%
Global equity	54.0%	7.6%	6.3%	17.0%
Private equity	10.0%	10.7%	7.8%	26.5%
Strategic investments	6.0%	6.0%	5.7%	8.6%
Real estate (property)	<u>11.0%</u>	6.6%	6.0%	11.3%
Total	<u><u>100.0%</u></u>			
Assumed inflation – mean			2.6%	1.9%

(1) As outlined in the Pension Plan's investment policy

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

Pension Plan – Continued

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculation the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the Net Position Liability to Changes in the Discount Rate

The following represents the City’s proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
City’s proportionate share of the net pension liability	\$ 204,844	\$ 112,241	\$ 35,328

Pension Plan Fiduciary Net Position

Detailed information regarding the pension plan’s fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

HIS Plan

Plan Description

The HIS Plan is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of state-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided

For the fiscal year ended September 30, 2018, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

HIS Plan – Continued

Contributions

The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2018, the HIS contribution for the plan was 1.66%. The City contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

The City's contributions to the HIS Plan totaled \$2,114, \$2,127, and \$1,814 for the fiscal years ended September 30, 2018, 2017, and 2016, respectively.

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources

At September 30, 2018, the City reported a liability of \$40,633 for its proportionate share of the HIS Plan's net pension liability. The City's proportionate share of the net pension liability was based on the City's share of contributions to the HIS plan relative to the contributions of all participating members. At June 30, 2018, the City's proportionate share was 0.000383910%.

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018.

For the fiscal year ended September 30, 2018, the City recognized pension income of \$5,451. In addition the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between expected and actual experience	\$ 622	\$ 69
Changes of assumptions	4,519	4,296
Net difference between projected and actual earnings on pension plan investments	25	-
Changes in proportion and differences between City pension plan contributions and proportionate share of contributions	2,412	23,113
City pension plan contributions subsequent to the measurement date	531	-
	\$ 8,109	\$ 27,478

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

HIS Plan – Continued

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources – Continued

A component of deferred outflows of resources related to the HIS Plan of \$531, resulting from City contributions to the plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other components reported as deferred outflows of resources and deferred inflows of resources related to the HIS Plan, except for changes in the proportion and related differences in the share of contributions, will be recognized in pension expense as follows:

Fiscal Year Ending September 30:	<u>Amount</u>
2019	\$ (7,916)
2020	(7,918)
2021	(3,021)
2022	(387)
2023	(690)
Thereafter	32
	<u>\$ (19,900)</u>

Actuarial Assumptions

The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation		2.60%
Salary increases	3.25%, average, including inflation	
Investment rate of return		3.87%

Mortality rates were based on the Generational RP-2000 with Projection Scale BB tables.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of a 2014 actuarial experience study for the period July 1, 2008 through June 30, 2013.

Discount Rate

The discount rate used to measure the total pension liability was 3.87%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

7. FLORIDA RETIREMENT SYSTEM – CONTINUED

HIS Plan – Continued

Sensitivity of the Net Position Liability to Changes in the Discount Rate

The following represents the City's proportionate share of the net pension liability calculated using the discount rate of 3.87%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (2.87%)	Current Discount Rate (3.87%)	1% Increase (4.87%)
City's proportionate share of the net pension liability	\$ 40,279	\$ 40,633	\$ 35,927

Pension Plan Fiduciary Net Position

Detailed information regarding the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

8. DEFINED BENEFIT PENSION PLAN – PUBLIC SAFETY PENSION PLAN

Plan Description

Plan Administration

The Police Officers and Firefighters Retirement Plan (the Public Safety Pension Plan) is a single-employer defined benefit plan, established under Chapters 185 and 175 of the Florida Statutes, which covers all police officers and firefighters hired on or after January 1, 1996. The City of Valparaiso Board of Trustees assigns the authority to establish and amend benefit provisions to this plan. The City's payroll for employees covered by this plan applicable to the October 1, 2017 actuarial valuation was approximately \$430,057. As of October 1, 2017, employee membership data related to the Public Safety Pension Plan as follows:

Inactive plan members or beneficiaries currently receiving benefits	2
Inactive plan members entitled to but not yet receiving benefits	3
Active plan members	13
	18

Benefits Provided

The Public Safety Pension Plan provides retirement, disability, and death benefits to plan members and beneficiaries. Employees who retire with 6 years of service and are age 55 or who retire with 25 years of service and are age 52 are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 3% of average final compensation (average of the highest five years of compensation out of the last 10 years of employment) multiplied by credited service. Employees with ten years of service may retire at or after age 50 and receive reduced retirement benefits. The normal form of benefit is a ten year certain and life annuity.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

8. DEFINED BENEFIT PENSION PLAN – PUBLIC SAFETY PENSION PLAN – CONTINUED

Plan Description – Continued

Funding Policy

The City's Public Safety Pension Plan is funded by employer contributions at actuarially determined rates, which is expressed as a percentage of annual covered payroll, that are sufficient to accumulate sufficient assets to pay benefits when due. The employees of the plan contribute at a rate of 2% of their annual salary. For 2018, the City contributed \$17,120 to the plan. \$67,801 was contributed by the State of Florida. The employees' contributions to the plan for the current year totaled \$11,218. The contributions are deposited with the Florida Municipal Pension Trust Fund where they are invested in mutual funds. Administration costs of the Public Safety Pension Plan are financed through investment earnings.

Net Pension Liability

Effective October 1, 2014, the City implemented provisions of GASB Statement No. 68, *Accounting and Reporting for Pensions – an amendment of GASB Statement No. 27*, which significantly changed the City's accounting for pension amounts. The information below is presented in accordance with this new standard.

The employer's reporting date is September 30, 2018. The actuary's measurement date is September 30, 2018. The actuarial valuation date is October 1, 2017.

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of October 1, 2017 updated to September 30, 2018, using the following actuarial assumptions:

Inflation	2.92%
Salary increases	4.50%
Discount rate	7.00%
Investment rate of return	4.08%

Mortality rates are obtained from the RP-2000 Sex-Distinct Blue Collar Mortality Table, with full generational improvements in mortality using Scale BB. Based upon other studies of municipal police officers and firefighters, the City feels that this assumption sufficiently accommodates future mortality improvements.

The long-term expected rate of return on the Public Safety Pension Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

8. DEFINED BENEFIT PENSION PLAN – PUBLIC SAFETY PENSION PLAN – CONTINUED

Net Pension Liability – Continued

Actuarial Assumptions – Continued

Best estimates of arithmetic real rates of return for each major asset class included in the Public Safety Pension Plan's target asset allocation as of September 30, 2018, are summarized in the following table:

Asset Class	Target Allocation	Long Term Expected Real Rate of Return
Core bonds	16.00%	0.58%
Multi-sector	24.00%	1.08%
U.S. large cap equity	39.00%	6.08%
U.S. small cap equity	11.00%	6.83%
Non-U.S. equity	10.00%	6.83%
Total	<u>100.00%</u>	4.08%

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Public Safety Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

8. DEFINED BENEFIT PENSION PLAN – PUBLIC SAFETY PENSION PLAN – CONTINUED

Changes in Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) – (b)
Balances at September 30, 2017	\$ 1,867,013	\$ 2,602,756	\$ (735,743)
Changes:			
Service cost	140,605	-	140,605
Interest	137,846	184,080	(46,234)
Investment income	-	10,972	(10,972)
Experience	(127,361)	-	(127,361)
Contributions – employer	-	84,921	(84,921)
Contributions – employee	-	11,218	(11,218)
Benefit payments, including refunds of employee contributions	(30,466)	(30,466)	-
Administrative expenses	-	(10,838)	10,838
Net changes during year	<u>120,624</u>	<u>249,887</u>	<u>(129,263)</u>
Balances at September 30, 2018	<u>\$ 1,987,637</u>	<u>\$ 2,852,643</u>	<u>\$ (865,006)</u>

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following represents the City's net pension liability calculated using the discount rate of 7.00%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower and one percentage point higher than the current rate:

	Current Discount		
	1% Decrease 6.00%	Rate 7.00%	1% Increase 8.00%
Sponsor's net pension liability (asset)	\$ (545,015)	\$ (865,006)	\$ (1,122,699)

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

8. DEFINED BENEFIT PENSION PLAN – PUBLIC SAFETY PENSION PLAN – CONTINUED

Changes in Net Pension Liability (Asset) – Continued

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources

For the year ended September 30, 2018, the City recognized pension expense of \$78,893 related to the Public Safety Pension Plan. On September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pension on the Public Safety Pension Plan from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between projected and actual earnings on pension plan investments	\$ -	\$ 75,489
Differences between actual and expected experience	33,108	159,109
Changes of assumptions	74,308	-
City pension plan contributions subsequent to the measurement date	84,921	-
Total	\$ 192,337	\$ 234,598

A component of deferred outflows of resources related to the Public Safety Pension Plan totaling \$84,921 resulting from City contributions to the plan subsequent to the measurement date, will be recognized as reduction in the net pension liability in the fiscal year ended September 30, 2019. Other components reported as deferred outflows of resources and deferred inflows of resources related to the Public Safety Pension Plan will be recognized in pension expense (income) as follows:

Year ended September 30:

2019		\$ (15,097)
2020		(41,853)
2021		(37,859)
2022		(9,368)
2023		(7,172)
Thereafter		(15,833)
		\$ (127,182)

Pension Plan Fiduciary Net Position

The plan issues a stand-alone financial report each year, which contains information about the plan's fiduciary net position. The plan's fiduciary net position has been determined on the same basis used by the pension plan and is equal to the market value of assets calculated under the accrual basis of accounting. This reported is available to the public at the plan's administrative office: Retirement Department, Florida League of Cities, Inc., P.O. Box 1757, Tallahassee, FL 32302.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

9. SUPPLEMENTAL RETIREMENT PLANS

Defined Contribution Retirement Plan

Effective June 14, 2004, the City adopted the Florida Municipal Pension Trust Fund's Section 401(a) Defined Contribution Retirement Plan (the Plan). The Plan is administered by the Florida Municipal Pension Trust Fund. The Plan's eligibility provisions are the same as the defined benefit pension plan, except that the minimum age requirement was removed. The Plan provides retirement benefits to substantially all City employees. All benefits vest after ten years of credited service. To be eligible for the Plan, employees must have completed ninety (90) days of service. Contributions to the Plan are discretionary, but are currently funded by the City at 9% of each eligible employee's compensation. For the year ended September 30, 2018, the City's contributions to the Plan totaled \$118,050. The City Commission has the authority to establish and amend the provisions of the Plan.

Deferred Compensation Plan

Effective January 8, 1996, the City adopted the Florida Municipal Pension Trust Fund's Deferred Compensation Plan (Plan) under Internal Revenue Code Section 457(b). The Plan allows substantially all City employees to make pretax contributions, in accordance with the Plan. The City does not make contributions to the Plan. The City's fiduciary responsibility is to administer the Plan properly and to assure the investment alternatives made available are reasonable.

Assets of the plan have a fair value of \$767,681 at September 30, 2018. Contributions made by Plan members during the year ended September 30, 2018, were \$65,564.

10. INTERFUND BALANCES AND TRANSFERS

The following is a summary of interfund balances reported in the fund financial statements:

Due to Fund	Due from Fund				Total
	Governmental Funds	Enterprise Funds			
	General Fund	Utility Fund	Communication Fund	Sanitation Fund	
Governmental funds					
General Fund	\$ -	\$ 282,102	\$ 390,078	\$ 452	\$ 672,632
Streets Fund	40,014	-	-	-	40,014
Stormwater Fund	19,550	-	-	-	19,550
Total	\$ 59,564	\$ 282,102	\$ 390,078	\$ 452	\$ 732,196

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

10. INTERFUND BALANCES AND TRANSFERS – CONTINUED

Interfund balances in the enterprise funds represent expenses paid by the General Fund on behalf of those funds. The interfund balances in the governmental funds represent revenues collected for the benefit of those funds that have not been transferred from the General Fund.

11. LEASE REVENUE

The City leases certain property predominantly to wireless telecommunications companies. These are non-cancelable operating leases. Minimum rentals on non-cancelable leases for the remaining terms are as follows:

	General Fund	Utility Fund
2019	\$ 50,969	\$ 27,226
2020	6,693	-
Total	\$ 57,662	\$ 27,226

The Utility Fund lease had original terms of five years and can be renewed for 4 successive 5 year periods on similar terms and conditions. The annual rent on these leases will increase by 3-4% per year. There was no unearned rent at September 30, 2018.

The General Fund's lease with two telecommunication companies is for five years with the option of renewing for four additional terms of five years each on the same terms and conditions. The annual rent increases by two percent (2-3%) per year.

The General Fund also has a property lease for a five year term at an annual rent of \$16,064. The lease expires in February 2020.

The General Fund and Utility Fund received a total of \$57,551 and \$25,664, respectively, in lease revenues during the current year.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

12. GOVERNMENTAL FUND BALANCES

At September 30, 2018, the City's governmental fund balances were classified as follows:

	<u>General Fund</u>	<u>Streets Fund</u>	<u>Stormwater Fund</u>	<u>Total Governmental Funds</u>
Nonspendable				
Prepaid items	\$ 80,584	\$ -	\$ -	\$ 80,584
Restricted for				
Capital improvements - fire	46,621	-	-	46,621
Library	11,372	-	-	11,372
Law enforcement	8,877	-	-	8,877
Total restricted	<u>66,870</u>	<u>-</u>	<u>-</u>	<u>66,870</u>
Committed				
Perpetual maintenance	169,952	-	-	169,952
Stormwater system	-	-	197,609	197,609
Total committed	<u>169,952</u>	<u>-</u>	<u>197,609</u>	<u>367,561</u>
Assigned for				
Parks and recreation	23,648	-	-	23,648
Library	6,918	-	-	6,918
Transportation	-	279,356	-	279,356
Total assigned	<u>30,566</u>	<u>279,356</u>	<u>-</u>	<u>309,922</u>
Unassigned	<u>1,442,533</u>	<u>-</u>	<u>-</u>	<u>1,442,533</u>
Total Fund Balance	<u><u>\$ 1,790,505</u></u>	<u><u>\$ 279,356</u></u>	<u><u>\$ 197,609</u></u>	<u><u>\$ 2,267,470</u></u>

13. CONTINGENT LIABILITIES

Litigation

The City is a party to various claims and assessments arising from its actions in the course of carrying out its public services. The City carries general liability coverage and management believes its coverage is sufficient to cover all significant losses arising from the unsuccessful outcome of any pending and/or threatened litigation.

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2018**

14. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for all other risks of loss, including fidelity bond, accidental death and dismemberment and employee health insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

15. FEDERAL AND STATE GRANTS

In the normal course of operations, the City receives grant funds from various federal and state agencies. The grant programs are subject to audit by agents of the granting authority, for the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability, if any, for reimbursement which may arise as the result of these audits is not believed to be material.

16. COMMITMENTS AND CONTINGENCIES

Joint Wastewater System Project

In January 2017, the City entered into an interlocal agreement with Okaloosa County and the City of Niceville to fund an upgrade to the East Wastewater Transmission Main. The City paid \$89,250 during fiscal year 2017, for its share of the project's costs. The City's remaining share of \$89,250 is payable upon completion of the project, which is expected to occur in the fiscal year ended September 30, 2019.

17. SUBSEQUENT EVENTS

Fire Protection Services Agreement

In February 2019, the City executed an interlocal agreement with the City of Niceville to enhance fire protection services in both jurisdictions. The agreement allows for the sharing of personnel and facilities to provide mutual aid for fire protection and emergency services to residents of both municipalities. The agreement has no end date but may be amended from time to time upon the mutual agreement of both municipalities.

Capital Lease Financing Agreement

In March 2019, the City entered into a capital lease financing agreement with a commercial lender to replace a backhoe used for public works in the amount of \$100,126. The contract interest rate is 3.15% and calls for annual principal and interest payments of \$34,825 through August 2021. Once the final rental payment is made under the agreement, the City will take ownership of the backhoe.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF VALPARAISO, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Taxes	\$ 1,534,815	\$ 1,534,815	\$ 1,553,800	\$ 18,985
Permits and fees	342,800	342,800	449,411	106,611
Intergovernmental	775,670	775,670	779,870	4,200
Charges for services	357,910	357,910	355,226	(2,684)
Fines and forfeitures	14,350	14,350	21,011	6,661
Miscellaneous	178,700	158,700	170,577	11,877
Total revenues	<u>3,204,245</u>	<u>3,184,245</u>	<u>3,329,895</u>	<u>145,650</u>
EXPENDITURES				
Current				
General government	871,270	825,695	812,949	12,746
Public safety	1,424,875	1,429,875	1,377,975	51,900
Physical environment	221,145	220,955	192,476	28,479
Culture and recreation	507,115	557,615	466,182	91,433
Capital outlay	315,600	382,887	313,529	69,358
Debt service				
Principal and interest	81,655	81,475	91,761	(10,286)
Total expenditures	<u>3,421,660</u>	<u>3,498,502</u>	<u>3,254,872</u>	<u>243,630</u>
EXCESS OF REVENUES (UNDER) EXPENDITURES	<u>(217,415)</u>	<u>(314,257)</u>	<u>75,023</u>	<u>389,280</u>
OTHER FINANCING SOURCES (USES)				
Proceeds from issuance of new debt	100,000	120,000	-	(120,000)
Transfers out		(39,045)	-	39,045
Total other financing sources (uses)	<u>100,000</u>	<u>80,955</u>	<u>-</u>	<u>(80,955)</u>
NET CHANGE IN FUND BALANCE	<u>(117,415)</u>	<u>(233,302)</u>	<u>75,023</u>	<u>308,325</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>117,415</u>	<u>233,302</u>	<u>1,715,482</u>	<u>1,482,180</u>
FUND BALANCE AT END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,790,505</u>	<u>\$ 1,790,505</u>

CITY OF VALPARAISO, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL
STREETS FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget - Positive (Negative)
	<u>Original</u>	<u>Final</u>		
REVENUES				
Taxes	\$ 230,000	\$ 230,000	\$ 236,619	\$ 6,619
Intergovernmental	125,285	125,285	115,039	(10,246)
Miscellaneous	100	100	1,686	1,586
Total revenues	<u>355,385</u>	<u>355,385</u>	<u>353,344</u>	<u>(2,041)</u>
EXPENDITURES				
Current				
Transportation	310,115	310,115	245,966	64,149
Capital outlay	400,000	400,000	392,364	7,636
Debt service				
Principal and interest	85,625	85,625	81,177	4,448
Total expenditures	<u>795,740</u>	<u>795,740</u>	<u>719,507</u>	<u>76,233</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(440,355)</u>	<u>(440,355)</u>	<u>(366,163)</u>	<u>(78,274)</u>
OTHER FINANCING SOURCES				
Proceeds from issuance of new debt	400,000	400,000	-	400,000
Total other financing sources	<u>400,000</u>	<u>400,000</u>	<u>-</u>	<u>400,000</u>
NET CHANGE IN FUND BALANCE	(40,355)	(40,355)	(366,163)	321,726
FUND BALANCE AT BEGINNING OF YEAR	40,355	40,355	645,519	605,164
FUND BALANCE AT END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 279,356</u>	<u>\$ 279,356</u>

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL
STORMWATER FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget - Positive (Negative)
	<u>Original</u>	<u>Final</u>		
REVENUES				
Charges for services	\$ 45,000	\$ 45,000	\$ 46,953	\$ 1,953
Miscellaneous	25	25	378	353
Total revenues	<u>45,025</u>	<u>45,025</u>	<u>47,331</u>	<u>2,306</u>
EXPENDITURES				
Current				
Physical environment	<u>45,025</u>	<u>45,025</u>	<u>20,318</u>	<u>24,707</u>
Total expenditures	<u>45,025</u>	<u>45,025</u>	<u>20,318</u>	<u>24,707</u>
NET CHANGE IN FUND BALANCE	-	-	27,013	27,013
FUND BALANCE AT BEGINNING OF YEAR	<u>-</u>	<u>-</u>	<u>170,596</u>	<u>170,596</u>
FUND BALANCE AT END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 197,609</u>	<u>\$ 197,609</u>

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (UNAUDITED)
FLORIDA RETIREMENT SYSTEM
LAST TEN YEARS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportion of the net pension liability (asset)	0.000372639%	0.000352555%	0.000317841%	0.000293381%	0.000561073%
City's proportionate share of the net pension liability	\$ 112,241	\$ 104,284	\$ 80,255	\$ 37,894	\$ 34,234
City's covered-employee payroll	\$ 1,448,593	\$ 1,353,312	\$ 1,356,940	\$ 1,324,519	\$ 1,244,776
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	7.75%	7.71%	5.91%	2.86%	2.75%
Plan fiduciary net position as a percentage of the total pension liability	84.26%	83.89%	84.88%	92.00%	96.09%

* The amounts presented for each fiscal year were determined as of 6/30.

NOTE: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years which information is available.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (UNAUDITED)
HEALTH INSURANCE SUBSIDY
LAST TEN YEARS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportion of the net pension liability (asset)	0.000383910%	0.000361564%	0.000396859%	0.000388411%	0.000555127%
City's proportionate share of the net pension liability	\$ 40,633	\$ 38,660	\$ 46,252	\$ 39,612	\$ 51,906
City's covered-employee payroll	\$ 1,448,593	\$ 1,353,312	\$ 1,356,940	\$ 1,324,519	\$ 1,244,776
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	2.80%	2.86%	3.41%	2.99%	4.17%
Plan fiduciary net position as a percentage of the total pension liability	2.15%	1.64%	0.97%	0.50%	0.99%

* The amounts presented for each fiscal year were determined as of 6/30.

NOTE: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years which information is available.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF CONTRIBUTIONS (UNAUDITED)
FLORIDA RETIREMENT SYSTEM
LAST TEN YEARS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 10,620	\$ 9,178	\$ 7,751	\$ 7,153	\$ 12,290
Contributions in relation to the contractually required contribution	<u>(10,620)</u>	<u>(9,178)</u>	<u>(7,751)</u>	<u>(7,153)</u>	<u>(12,290)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered-employee payroll	\$ 1,448,593	\$ 1,353,312	\$ 1,356,940	\$ 1,324,519	\$ 1,244,776
Contributions as a percentage of covered-employee payroll	0.73%	0.68%	0.57%	0.54%	0.99%

* The amounts presented for each fiscal year were determined as of 9/30.

NOTE: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years which information is available.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF CONTRIBUTIONS (UNAUDITED)
HEALTH INSURANCE SUBSIDY
LAST TEN YEARS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 2,082	\$ 1,914	\$ 2,034	\$ 1,485	\$ 1,902
Contributions in relation to the contractually required contribution	(2,082)	(1,914)	(2,034)	(1,485)	(1,902)
Contribution deficiency (excess)	<u>\$ -</u>				
City's covered-employee payroll	\$ 1,448,593	\$ 1,353,312	\$ 1,356,940	\$ 1,324,519	\$ 1,244,776
Contributions as a percentage of covered-employee payroll	0.14%	0.14%	0.15%	0.11%	0.15%

* The amounts presented for each fiscal year were determined as of 9/30.

NOTE: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years which information is available.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF CHANGES IN NET PENSION LIABILITY
AND RELATED RATIOS (UNAUDITED)
PUBLIC SAFETY PENSION PLAN**

Measurement Date	2018	2017	2016	2015
Total Pension Liability				
Service cost	\$ 140,605	\$ 134,635	\$ 123,530	\$ 99,473
Interest	137,846	117,428	100,326	89,976
Differences between expected and actual experience	(127,361)	(24,617)	42,204	(34,250)
Changes of assumptions	-	90,444	-	-
Benefit payments, including refunds of employee contributions	(30,466)	(30,016)	(30,039)	(29,141)
Net change in total pension liability	120,624	287,874	236,021	126,058
Total pension liability – beginning	1,867,013	1,579,139	1,343,118	1,217,060
Total pension liability – ending (a)	<u>\$ 1,987,637</u>	<u>\$ 1,867,013</u>	<u>\$ 1,579,139</u>	<u>\$ 1,343,118</u>
Plan Fiduciary Net Position				
Contributions – employer	\$ 84,921	\$ 99,862	\$ 166,749	\$ 153,593
Contributions – employee	11,218	10,283	10,430	10,255
Interest	184,080	158,634	140,129	131,153
Net investment income	10,972	142,461	19,983	(133,786)
Benefit payments, including refunds of employee contributions	(30,466)	(30,016)	(30,039)	(29,141)
Administrative expenses	(10,838)	(10,394)	(9,521)	(10,374)
Net change in plan fiduciary net position	249,887	370,830	297,731	121,700
Plan fiduciary net position – beginning	2,602,756	2,231,926	1,934,195	1,812,495
Plan fiduciary net position – ending (b)	<u>\$ 2,852,643</u>	<u>\$ 2,602,756</u>	<u>\$ 2,231,926</u>	<u>\$ 1,934,195</u>
Net pension liability (asset) – ending (a) – (b)	<u>\$ (865,006)</u>	<u>\$ (735,743)</u>	<u>\$ (652,787)</u>	<u>\$ (591,077)</u>
Plan fiduciary net position as a percentage of the total pension liability (asset)	143.52%	139.41%	141.34%	144.01%
Covered employee payroll	\$ 430,057	\$ 417,258	\$ 405,994	\$ 339,428
Net pension liability (asset) as a percentage of covered employee payroll	-201.14%	-176.33%	-160.79%	-174.14%

Notes to schedule:

Benefit changes: No changes in benefits provided.

Changes of assumptions: For the 2017 measurement date, the City began using the RP-2000 Sex-Distinct Blue Collar Mortality Table using Scale BB, as required by State law.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF CONTRIBUTIONS (UNAUDITED)
PUBLIC SAFETY PENSION PLAN
LAST TEN FISCAL YEARS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Actuarially determined contribution	\$ 110,221	\$ 100,519	\$ 94,181	\$ 65,067	\$ 226,641	\$ 191,687	\$ 105,205	\$ 139,758	\$ 138,587	\$ 102,297
Contributions in relation to the actuarially determined contributions	<u>84,921</u>	<u>99,862</u>	<u>166,749</u>	<u>153,593</u>	<u>146,466</u>	<u>131,683</u>	<u>122,951</u>	<u>121,084</u>	<u>117,939</u>	<u>104,931</u>
Contribution deficiency (excess)	<u>\$ 25,300</u>	<u>\$ 657</u>	<u>\$ (72,568)</u>	<u>\$ (88,526)</u>	<u>\$ 80,175</u>	<u>\$ 60,004</u>	<u>\$ (17,746)</u>	<u>\$ 18,674</u>	<u>\$ 20,648</u>	<u>\$ (2,634)</u>
Covered employee payroll	\$ 430,057	\$ 417,258	\$ 405,994	\$ 339,428	Not available	\$ 297,343	\$ 337,623	Not available	\$ 374,161	Not available
Contributions as a percentage of covered employee payroll	19.75%	23.93%	41.07%	45.25%	Not available	44.29%	36.42%	Not available	31.52%	Not available

See notes to schedule of contributions

**CITY OF VALPARAISO, FLORIDA
NOTES TO THE SCHEDULE OF CONTRIBUTIONS (UNAUDITED)
PUBLIC SAFETY PENSION PLAN**

Valuation Date: October 1, 2017

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial cost method: Aggregate Cost Method

Financing of unfunded

actuarial accrued
liabilities:

Under this actuarial cost method, a funding cost is developed for the plan as a level percentage of payroll. The level funding percentage is calculated as the excess of the total future benefit liability over accumulated assets and future employee contributions, with this excess spread over the expected future payroll for current active participants. The normal cost is equal to the level funding percentage multiplied by the expected payroll for the year immediately following the valuation date. The actuarial accrued liability is equal to the accumulated assets. Therefore, under the aggregate cost method, no unfunded accrued liability is developed.

Discount rate: 7.00% per year

Wage Inflation Rate: 2.92% per year

Salary increases: 4.50% per year

Mortality: RP-2000 Sex-Distinct Blue Collar Mortality Table with full generational improvements in mortality using by Scale BB, as published by the Internal Revenue Service (IRS) for purposes of Internal Revenue Code (IRC) section 430.

Retirement: Retirement is assumed to occur at normal retirement age

Non-investment
expenses: 2.25% of covered payroll

Future contributions: Contributions from the employer and employees are assumed to be made as legally required

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF INVESTMENT RETURNS
LAST TEN YEARS**

	<u>9/30/2018</u>	<u>9/30/2017</u>	<u>9/30/2016</u>	<u>9/30/2015</u>
Public Safety Pension Plan				
Annual Money-Weighted Rate of Return				
Net of Investment Expense	1.08%	2.51%	1.21%	-2.44%

Note: This information is not available for previous years.

**INDEPENDENT ACCOUNTANTS' REPORT ON AN EXAMINATION OF
COMPLIANCE REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

To the Honorable Mayor and
Members of the City Commission
City of Valparaiso, Florida

We have examined the City of Valparaiso, Florida's (the City) compliance with Section 218.415, Florida Statutes, with regards to the investments for the year ended September 30, 2018.

Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City of Valparaiso, Florida complied, in all material respects, with Section 218.415, Florida Statutes, with regards to the investments for the year ended September 30, 2018.

Warren Averett, LLC
Fort Walton Beach, Florida
May 21, 2019

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and
Members of the City Commission
City of Valparaiso, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Valparaiso, Florida (the City), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated May 21, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify the deficiency in internal control shown in the accompanying schedule of findings and responses (#2018-002) that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item #2018-001.

City of Valparaiso, Florida's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Warren Averett, LLC

Fort Walton Beach, Florida

May 21, 2019

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF FINDINGS AND RESPONSES
SEPTEMBER 30, 2018**

2018-001 Submission of Annual Financial Report

Criteria

Pursuant to Section 218.32(1)(a), Florida Statutes, the City must file its annual financial report (AFR) with the Florida Department of Financial Services within 45 days of receipt of the annual audit report and no later than nine months after the end of the fiscal year.

Condition

The annual audit was completed on May 14, 2018. The AFR was filed with the Florida Department of Financial Services on January 17, 2019, which exceeded both the 45-day and the nine-month requirements.

Cause

City management did not timely file the AFR after completion and receipt of the audit.

Effect

The City is out of compliance with Section 218.32(1)(a), Florida Statutes, for the fiscal year ending September 30, 2018.

Recommendation

We recommend that the City ensure the AFR is filed timely after receipt of the annual audit report.

Management's Response

Management agrees with the recommendation and will ensure the AFR is submitted timely in the future.

2018-002 Financial Condition of the Communication Fund

Criteria

Pursuant to GASB Statement No. 34, an activity reported in an enterprise fund must establish fees and charges designed to recover the activity's costs of providing services, including capital costs (such as depreciation or debt service).

Condition

The Communication Fund has a deficit net position of \$29,075 as of September 30, 2018, which includes a deficit net investment in capital assets and deficit unrestricted net position. The Communication Fund reported an operating loss of approximately \$80,700 and a decrease in net position of approximately \$108,000 for the year ended September 30, 2018.

Cause

User fees and charges for services are not adequate to recover the activity's costs of providing services, including capital costs (such as depreciation or debt service).

Effect

The Communication Fund is using resources from other City activities to fund its operations. As of September 30, 2018, the Communication Fund owed approximately \$390,000 to the General Fund.

**CITY OF VALPARAISO, FLORIDA
SCHEDULE OF FINDINGS AND RESPONSES – CONTINUED
SEPTEMBER 30, 2018**

Recommendation

We recommend that the City reexamine the fiscal viability of the business enterprise conducted in the Communication Fund, which includes developing a formal business plan and a plan to repay the General Fund.

Management's Response

Management and the City Commission will review the financial performance and condition of the Communication Fund and determine whether corrective action is needed.

MANAGEMENT LETTER

To the Honorable Mayor and
Members of the City Commission
City of Valparaiso, Florida

Report on the Financial Statements

We have audited the financial statements of the City of Valparaiso, Florida (the City), as of and for the fiscal year ended September 30, 2018, and have issued our report thereon dated May 21, 2019.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an Examination of Compliance Requirements in Accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in these reports, which are dated May 21, 2019 should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial report. No items were reported in the preceding report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The official title and legal authority for the City has been disclosed in Note 1 to the financial statements.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, requires that we apply appropriate procedures and report the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Financial Condition and Management – Continued

Pursuant to Sections 10.554(1)(i)5.b., and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Special District Component Units

Section 10.554(1)(i)5.d, *Rules of the Auditor General*, requires that we determine whether or not a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. The City has no special districts that are component units.

Additional Matters

Section 10.554(1)(i)2., *Rules of Auditor General*, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., *Rules of Auditor General*, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the mayor and members of the City Commission, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We sincerely hope this comment and recommendation will be of assistance in the administration and operation of the City. Please feel free to contact us regarding the preceding or any other aspect of the audit of your financial statements.

We greatly appreciate the assistance and cooperation extended to us during our audit.

Warren Averett, LLC

Fort Walton Beach, Florida

May 21, 2019